



London Breed, Mayor

Department of Human Services  
Department of Disability and Aging Services  
Office of Early Care and Education

Trent Rhorer, Executive Director

MEMORANDUM

**TO:** HUMAN SERVICES COMMISSION

**THROUGH:** TRENT RHORER, HSA EXECUTIVE DIRECTOR

**FROM:** DANIEL KAPLAN, DEPUTY DIRECTOR  
ESPERANZA ZAPEIN, ACTING DIRECTOR OF CONTRACTS

**DATE:** JUNE 3, 2020

**SUBJECT:** NEW GRANTS/CONTRACTS AND MODIFICATIONS: **MULTIPLE GRANTEES and CONTRACTORS FOR SERVICES (SEE CHART ATTCHED)**

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TOTAL MODIFICATION AMOUNTS:	<u>Modification</u> \$47,775,900	<u>Contingency</u> \$4,104,650	<u>Total</u> \$51,880,550
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The Department of Human Services (DHS) requests authorization to modify and renew various grant and contractual agreements with multiple providers for the provision of various services. The total of the modifications will be \$47,775,900 plus a 10% contingency for revised modification amount not to exceed \$51,880,550.

**Background**

With the Mayor’s Declaration of a State of Emergency in February of 2020, the Department of Human Services has been in a non-stop action mode to coordinate, modify, and position programs and resources to best serve our communities under constantly changing conditions. The Department and its network of community-based providers have worked to adjust service delivery practices to ensure the safety and health of staff and clients. With the start of the City’s shelter-in-place orders, most DHS services were modified and new programs were developed in order to serve now even more hard to reach and vulnerable populations. The coronavirus event and its corresponding economic impacts have further driven need for DHS services, with increased demand in many program areas.

As part of the City's coronavirus response efforts, many Human Services Agency (HSA) staff have paused regular work duties in order to report to new responsibilities at the City's Emergency Operations Center (EOC) and the Human Services Agency Departmental Operations Center (HSA DOC). The majority of HSA Contract Dept staff, usually tasked with processing and supporting contracts on behalf of DHS, are deployed to EOC and DOC roles working in sourcing and purchasing of supplies critical to emergency efforts. In the context of this limited staffing, DHS is requesting approval of the following actions presented here in this abbreviated format.

The modifications and renewals presented today represent multiple actions needed to support coronavirus response efforts, with additional modifications included from the unexpected cancellation of the March and April DHS commission meeting. The nature of services to be supported is briefly described below.

However as you know, the City has entered a deep deficit due to epidemic. The recommended actions below represent a 'not to exceed' amount. It is likely that many of these services may need to be reduced or reconsidered in light of the high rate of current pandemic spending.

### **Services to be Provided**

#### Admin/Misc/Information Technology:

1. Cityspan for the CARBON database
2. EK Ergonomics for Ergonomics
3. Help a Mother Out for Diaper Bank
4. Allied Universal for Covid-19 Alternative Housing Program

#### CalFresh:

1. 211 San Diego for CalFresh Telephone Outreach

#### Family and Children's Services (FCS):

1. A Better Way for Peer Parent Services
2. First Place for Youth for Independent Living Skill for Foster Youth
3. Hamilton Families for Residential Services and Property Management at Holloway Street
4. Homeless Prenatal Program for Bringing Families Home, Substance Abuse Services for FCS families, New Beginning and Family Treatment Court
5. St. Vincent De Paul Society for Domestic Violence Intervention Services
6. Seneca Family of Agencies for Wraparound Services for Foster Youth, Visitation and Transportation, the East Bay Visitation Center
7. Megalab for Substance Abuse testing services for FCS

CalWorks and Welfare to Work:

1. Launchpad for JobsNOW Employment Program
2. Arriba Juntos for Technology Supported Tax Preparation Assistance, Transitional Employment and Youth Employment Services
3. SF LGBT Center for Transgender Employment services and food relief during Covid emergency
4. Young Community Developers for Transitional Employment Services
5. La Casa de las Madres for Domestic Violence Services to CalWORKs families
6. SF Community College District for Academic Services
7. Mission Economic Development Agency for Technology Supported Tax Preparation Assistance Services.
8. Hamilton Families for CalWORKS Housing Support

Office of Early Care & Education (OECE):

1. WestEd for Cocoa Database Management
2. Children's Council for Family Child Care Quality Network (FCCQN)

**Selection**

All grantees were selected through a competitive procurement process, with the exception of Launchpad, Binti, WestEd, CitySpan. All four are approved sole sources due to their unique IT capabilities.

San Francisco Community College District is a sole source due to the California Education Code who permits only the locally presiding community college to use these funds towards administering a vocational program for CalWORKs clients.

Allied Universal is a sole source due to Emergency Procurement under the Covid epidemic.

**Funding**

Funding is provided through a mix of Federal, State, local Dignity Fund, and donated funds provided through the City operated Give2SF Covid-19 Response and Recovery Fund.

Agency	Contract	Type	Term	FY20/21 Baseline	additional funds/years	Total Program funds	Contingency on 20	Total additional	Action due to C
CITYSPAN TECHNOLOGIES	CARBON Development	New	7/1/20-6/30/25	\$147,500	\$737,500	\$885,000	\$73,750	\$958,750	yes
CPS HR CONSULTING	Conflict Resolution, Team Building, Leadership Development and Executive Coaching Renewal	New	7/1/20-6/30/24	\$20,000	\$80,000	\$100,000	\$8,000	\$108,000	
EK ERGONOMICS	Ergonomics	Renewal	7/1/20-6/30/21	\$17,500	\$0	\$17,500	\$1,750	\$19,250	
211 SAN DIEGO	CalFresh Telephone Outreach	Renewal	7/1/20-6/30/21	\$297,286	\$0	\$297,286	\$29,729	\$327,015	
A BETTER WAY	Peer Parent Program for Child Welfare	Renewal	7/1/20-6/30/21	\$723,175	\$0	\$723,175	\$72,318	\$795,493	Yes
BINTI, INC.	FCS Resource Family Recruitment Web	Renewal	7/1/20-6/30/22	\$96,614	\$99,512	\$196,126	\$16,612	\$212,738	
FIRST PLACE FOR YOUTH	Independent Living Skills Program for Supportive Housing at 538 Holloway	Renewal	7/1/20-6/30/21	\$1,434,382	\$1,434,382	\$2,868,764	\$286,876	\$3,155,640	
HAMILTON FAMILIES	Bringing Families Home	Renewal	7/1/20-6/30/22	\$391,004	\$782,008	\$1,173,012	\$78,201	\$1,251,213	
HOMELESS PRENATAL PROGRAM	Substance Abuse Support Services for	Renewal	7/1/20-6/30/22	\$1,317,618	\$1,589,580	\$2,907,198	\$290,720	\$3,197,918	
HOMELESS PRENATAL PROGRAM	Substance Abuse Support Services for	Renewal	7/1/20-6/30/22	\$1,066,053	\$1,066,053	\$2,132,106	\$213,211	\$2,345,317	
MEGA LAB SERVICES	Substance Abuse Testing Services	Renewal	7/1/20-6/30/22	\$188,000	\$188,000	\$376,000	\$37,600	\$413,600	
SENECA FAMILY OF AGENCIES	East Bay Visitation Center	Renewal	7/1/20-6/30/22	\$504,370	\$504,370	\$1,008,740	\$100,874	\$1,109,614	
SENECA FAMILY OF AGENCIES	WRAP	New	7/1/20-6/30/22	\$3,597,184	\$3,597,184	\$7,194,368	\$719,437	\$7,913,805	
SENECA FAMILY OF AGENCIES	First Stop Program	Renewal	7/1/20-6/30/22	\$478,148	\$478,148	\$956,296	\$95,630	\$1,051,926	
ST VINCENT DE PAUL SOCIETY	Domestic Violence Intervention Services	Renewal	7/1/20-6/30/21	\$341,317	\$0	\$341,317	\$34,132	\$375,449	yes
ARRIBA JUNTOS - IAL	Technology Supported Tax Preparation	Renewal	7/1/20-6/30/21	\$96,584	\$20,000	\$116,584	\$9,658	\$126,242	
ARRIBA JUNTOS - IAL	Transitional Employment Services	Renewal	7/1/20-6/30/21	\$2,187,416	\$0	\$2,187,416	\$218,742	\$2,406,158	yes
ARRIBA JUNTOS - IAL	Youth Employment Services	Renewal	7/1/20-6/30/22	\$848,530	\$848,530	\$1,697,060	\$84,853	\$1,781,913	
HAMILTON FAMILIES	CalWORKSs Housing Support Services	Renewal	7/1/20-6/30/21	\$3,736,685	\$0	\$3,736,685	\$373,669	\$4,110,354	yes
HELP A MOTHER OUT	Diaper Bank Services	Renewal	7/1/20-6/30/21	\$363,149	\$0	\$363,149	\$36,315	\$399,464	yes
LA CASA DE LAS MADRES	Domestic Violence Services to	Renewal	7/1/20-6/30/22	\$300,340	\$300,400	\$600,740	\$60,074	\$660,814	
LAUNCHPAD INC.	JobsNOW Employment Program	Renewal	7/1/20-6/30/23	\$455,977	\$911,954	\$1,367,931	\$136,793	\$1,504,724	
MISSION ECONOMIC DEVELOPMENT AGENCY	Technology Supported Tax Preparation	Renewal	7/1/20-6/30/21	\$96,584	\$37,500	\$134,084	\$9,658	\$143,742	
SAN FRANCISCO COMMUNITY COLLEGE DIST	Academic Services	Renewal	7/1/20-6/30/23	\$398,602	\$797,204	\$1,195,806	\$119,581	\$1,315,387	75K private funding for
SAN FRANCISCO LGBT COMMUNITY CENTER	Transgender Employment Services and food relief during Covid epidemic	Renewal	7/1/20-6/30/22	\$272,570	\$347,580	\$620,150	\$62,015	\$682,165	food
YOUNG COMMUNITY DEVELOPERS	Transitional Employment Services	Renewal	7/1/20-6/30/21	\$2,202,839	\$0	\$2,202,839	\$220,284	\$2,423,123	yes
CHILDREN'S COUNCIL	FCCQN	Renewal	7/1/20-6/30/22	\$1,449,614	\$1,449,614	\$2,899,228	\$714,171	\$3,613,399	
ALLIED SECURITY	Covid 19-Alternative Housing Security	New	4/1/20-7/15/20	\$9,333,840	\$0	\$9,333,840	\$0	\$9,333,840	Yes
WEST ED	COCOA Database	Renewal	7/1/20-6/30/21	\$143,500	\$0	\$143,500	\$0	\$143,500	
<b>TOTAL</b>				<b>\$32,506,381</b>	<b>\$15,269,519</b>	<b>\$47,775,900</b>	<b>\$4,104,650</b>	<b>\$51,880,550</b>	