

SAN FRANCISCO HUMAN SERVICES COMMISSION
M I N U T E S
May 26, 2016 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 26, 2016, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	PABLO STEWART, M.D., President SCOTT KAHN JAMES MC CRAY, JR. GEORGE YAMASAKI, JR.
MEMBER ABSENT	RITA SEMEL, Vice President (Excused)
OTHERS PRESENT	Trent Rhorer, Executive Director – Department of Human Services Louise Rainey, Secretary - Human Services Commission Daniel Kaplan, Deputy Director – Finance and Administration Noelle Simmons, Deputy Director - Economic Support and Self Sufficiency Other department staff and interested citizens
ROLL CALL	President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Semel who had been excused.
AGENDA	On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission adopted the agenda amended as follows: 1. Item VII.D. CITYSCAPE TECHNOLOGIES, INC. – text changed to read “revised total contract amount”; 2. Item VII. G. SWORDS TO PLOWSHARES Item VII. H. MISSION HOUSING DEVELOPMENT CORP Item VII. I. COMMUNITY HOUSING PARTNERSHIP Items removed from consideration.
MINUTES	On motion by Commissioner McCray, seconded and unanimously carried, the Commission adopted the minutes of the April 26, 2016 regular meeting as circulated.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re the State and City budget processes and program activities.
AIDS QUILT INSTALLATION	Senior Planning Analyst John Murray reported the AIDS quilt honoring our fellow employees lost to the AIDS epidemic has been framed. The framed quilt has been installed in the lobby at 170 Otis Street outside the Ronald H. Born Auditorium.
MAY 2016 EMPLOYEE OF THE MONTH	President Stewart presented the May 2016 Employee of the Month Award to Family and Children’s Services Senior Administrative Analyst Johanna Gendelman. The award recognizes Johanna’s great leadership in facilitating the development of the new Child Protection Center and the implementation of a multi-agency protocol to effectively serve Commercially Sexually Exploited Children. Johanna has shown tenacity, organization and patience, working with both internal and external partners to coordinate fiscal, contractual, and programmatic supports. San Francisco’s children and youth are better served because of her great work. Johanna was presented an engraved clock and graciously accepted with thanks to all.
CONSENT CALENDAR	On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the April 28, 2016 Meeting in accordance with Commission authorization of June 25, 2015. 1. Submission of requests to encumber funds in the amount of \$3,212,589 for purchase of services or supplies; 2. Submission of 4 temporary requisitions for possible use in order to fill positions on a temporary basis; 3. Submission of report of 41 temporary appointments made during the period of 4.16.16 thru 5.16.16.
FAMILY SUPPORT SERVICES OF THE BAY AREA	Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to renew the Family Support Services of the Bay Area grant. On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA to provide Respite Care Services and Training and Recruitment Programs for Resource Family Approved Families; during the period of July 1, 2016 through June 30, 2017; in the amount of \$336,884 plus a 10% contingency for a total grant amount not to exceed \$370,572.
HOMELESS PRENATAL PROGRAM	Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to renew the Homeless Prenatal Program grant. On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM to provide Substance Abuse Support Services for Family and Children’s Services – Linked Families; during the period of July 1, 2016 through June 30, 2017; in the amount of \$576,068 plus a 10% contingency for a total grant amount not to exceed \$633,675.
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT	Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant. On motion by Commissioner McCray, seconded and unanimously carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT to provide Title IV-E Specialized Training for Foster Family Agencies, Foster Parents, Resource Families and Group Homes; during the period of July 1, 2016 through June 30, 2017, in the amount of \$2,353,995 plus a 10% contingency for a total grant amount not to exceed \$2,589,395.

CITYSPAN TECHNOLOGIES, INC	<p>Senior Contract Manager David Flores, Jr. presented the request to modify the CitySpan Technologies, Inc. contract,</p> <p>On motion by Commissioner McCray, seconded and unanimously carried, the Commission granted authorization to modify the existing contract with CITYSPAN TECHNOLOGIES, INC. for provision of the Development, Licensing and Maintenance of Human Services Agency's Contract Administration, Reporting, Billing Online (CARBON) System; during the period of July 1, 2015 through June 30, 2018, in the additional amount of \$74,700 plus a 10% contingency for a revised total contract amount not to exceed \$772,420.</p>
RICHMOND AREA MULTI-SERVICES, INC.	<p>Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Richmond Area Multi-Services, Inc. grant.</p> <p>On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to eligible clients who are participating in the San Francisco Department of Human Services Personal Assisted Employment Services; during the period of July 1, 2016 through June 30, 2018; in the amount of \$1,638,856 plus a 10% contingency for a total grant amount not to exceed \$1,802,742.</p>
ARRIBA JUNTOS	<p>Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Arriba Juntos grant.</p> <p>On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2016 through June 30, 2018; in the amount of \$5,530,986 plus a 10% contingency for a total grant amount not to exceed \$6,084,085.</p>
COMMUNITY HOUSING PARTNERSHIP	<p>Supportive Housing Program Manager Scott Walton presented the request to modify the Community Housing Partnership grant.</p> <p>Discussion followed, including concern re the responsibility/oversight of Homeless contracts approved by the Human Services Commission that extend beyond June 30, 2016.</p> <p>Executive Director Trent Rhorer will consult with the City Attorney to provide an understanding re issues raised.</p> <p>On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to modify the existing grant with COMMUNITY HOUSING PARTNERSHIP for operation of a Navigation Center at the Civic Center Hotel; during the period of June 1, 2016 through June 30, 2018; in the additional amount of \$2,028,961 plus a 10% contingency for a revised total grant amount not to exceed \$9,556,451.</p>
PUBLIC COMMENT	<p>President Stewart's call for public comment did not yield a response.</p>
ADJOURNMENT	<p>President Stewart adjourned the meeting at 10:50 a.m.</p>

Louise Rainey
Human Services Commission Secretary