

DEPARTMENT OF DISABILITY AND AGING SERVICES
(DAS) COMMISSION
MINUTES August 3, 2022

CALL TO ORDER AND WELCOME/President Martha Knutzen

Commissioner Martha Knutzen called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, Barbara Sklar, President Martha Knutzen, Nelson Lum, Vice President Janet Y. Spears

Absent: Commissioner Michelle Carrington

DAS Executive Director, Kelly Dearman, was present.

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the amended, June 1, 2022 DAS Commission Meeting Minutes.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

RESOLUTION TO HOLD IN-PERSON MEETING WITH SOME MEMBERS POSSIBLY APPEARING REMOTELY.

President Knutzen read the resolution to hold in person meetings with some commission members possibly appearing remotely.

No public comment.

A motion to approve the resolution to hold in-person meeting with some members possibly appearing remotely.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION.

President Knutzen read the resolution to authorize third-party presenters who are not city employees to attend and present commission meetings virtually pending any government changes or supplements to the Mayoral Emergency Proclamation

No public comment.

A motion to approve the authorization to allow third-party presenters who are not city employees to attend commission meetings virtually, pending any California government code change or mayoral supplement to the emergency proclamation.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

EXECUTIVE DIRECTOR REPORT/Kelly Dearman

DAS Executive Director Kelly Dearman let the commission know there were no federal updates and for state updates, the Older Adults Recovery and Resilience Funding is approaching soon with presenter Mike Zaugg speaking on that shortly. For budget updates DAS is working on 31 add backs from the 22/23 budget with \$6.3 million dollars available in 23/24. This includes ongoing funding from the mayor's \$900,000 investment into LGBTQ+ services from 21/22. In terms of Digital Divide efforts, we are tracking \$225,000 of new funding for expansion that was received through the add back process, this amount is lower than the community was advocating for, but we have other new funding to support these efforts. The state of California is expected to send funds exceeding one million dollars for digital divide services.

Regarding Laguna Honda the center for Medicare and Medicaid allowed them to continue on a temporary basis which is great news. Laguna Honda identified a small number of patients who do not require nursing home level of care and DAS is working with the hospital to develop care plans for these residents.

There was an article in the SF Chronicle reporting on the shortage of housing for older adults in San Francisco and there was a hearing to introduce the report from the budget and analyst office regarding the housing shortage. We are the subject matter experts on issues regarding older adults and people with disabilities and provide support from service but unfortunately, we don't build the housing. The mayor also declared a health emergency for monkeypox. DAS is implementing training and staff to educate about the virus. Lastly I spoke on a panel with U.S. Aging and it was an uplifting and engaging panel.

Commissioner Lum asked if DAS would be proactive with the Monkeypox vaccinations and Director Dearman responded that DAS is in touch with DPH and the real question is if SF will receive enough vaccinations for all residents and the actual vaccinations will come from DPH.

Commissioner Bittner remarked that she is happy to hear about Laguna Honda not having to move people out and Director Dearman agreed.

President Knutzen thanked Executive Director Dearman for her in depth report.

EMPLOYEE OF THE MONTH

- Executive Director Dearman and the DAS Commission honored the team of Derrick Chong, Diana Wang, Taylor Stussi, Luciana Tsay, and Linda Pang who all are part of the In-Home Supportive Services Quality Assurance Support Team.
- President Knutzen thanked Derrick Chong, Diana Wang, Taylor Stussi, Luciana Tsay, and Linda Pang for all their dedicated work, and stated they are the real heroes during the pandemic
- Taylor thanked the commission for the kind words and recognition and Derrick thanked everyone and all members of IHSS and Linda Pang appreciated everything as well.
- President Knutzen thanked and acknowledged all their work assisting people during the pandemic.

ADVISORY COUNCIL REPORT/Diane Lawrence

Advisory Council President's Report to the Commission on Disability and Aging Services, President Lawrence greeted the Commission, and this report covered the June 15th and July 20th Council Meeting. We discussed membership of the Long-Term Care Coordinating Council as well as a budget update from Director Dearman and we went over the Laguna Honda status which is good news. We had 3 announcements: July is the 32nd anniversary of Americans with Disabilities Act, 50th anniversary of Medicare, and Tom Nolan Day in SF to commemorate Tom's retirement. In the June meeting we had a very in-depth site visit to the YMCA in China Town.

NO PUBLIC COMMENT.

JOINT LEGISLATIVE REPORT/Diane Lawrence

This is the quiet time of the year where the legislature is focusing on the budget and then a brief recess. Since the budget was passed many cases are now in appropriations and will be sent to the state senate for review and discussions. There are also bills in suspense that can be active again and our next meeting should be busy since all the fiscal committees will have been completed by that date.

No public comment.

CASE REPORT/Daniel Gallagher

CASE Report to the Commission on Disability and Aging Services

Presenter Gallagher wanted to reiterate the mission statement of the CASE. He reflected on the Hummingbird Project on Creativity to help older adults living with dementia experience joy and purpose. This project promotes quality of life for older adults and fosters curiosity and personal expression. In July we discussed budget advocacy and provided updates for the funding for seniors and the disability community. There was a report on the Dignity Fund Coalition and budget proposals as well.

No public comment.

Item 12 is GENERAL PUBLIC COMMENT.

Caller Francisco Decosta called in and wanted public comment to be added after the Director's Report. He then asked why there is no input from the commissioners on the oversight committees who make decisions on housing and disabilities. He has fought very hard as a congressional liaison for Laguna Honda and felt a problem that needs to be analyzed was the federal government paying for addicts at Laguna Honda. Francisco felt it was wrong to have seniors alongside addicts there and thanked the commission.

OLD BUSINESS

None

NEW BUSINESS

ITEMS A IS AN INFORMATIONAL ITEMS THAT DO NOT REQUIRE A VOTE BY THE COMMISSION.

14A. Review of the Department's FY 2022-23 Annual Report (presented by Executive Director Kelly Dearman and Adithi Velore).

Adithi Velore presented the strategic report which outlines strategic goals and accomplishments from last year. Our main goals include equity, inclusion, and accessibility, a strong workforce, employment and economic security, health, well-being, and safety and this presentation will highlight one action from each goal. Director Dearman thanked the commissioners and remarked there is a lot of work ahead and thanked all the staff for their hard work.

President Knutzen wanted to thank them for this report and was happy to feel that we are a model for strong leadership and innovations.

PUBLIC COMMENT

No public comments.

ITEMS B through K ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION.

14B. Requesting a vote by the Commission to appoint Darlene Elizabeth Ramlose to the DAS Advisory Council for a two-year term.

President Knutzen presented to the commission a vote to appoint Darlene Elizabeth Ramlose to the DAS Advisory Council to a 2-year term and noted she was very well qualified and appreciated her very much for stepping forward and participating as a volunteer on this council.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14C. Requesting authorization to enter into a new grant agreement with Bayview Hunters Point Multipurpose Senior Services for the provision of Outreach and Culturally Responsive Nutrition Support for Older Adults and Adults with Disabilities; during the period of July 1, 2022 through June 30, 2025; in the amount of \$450,000, plus a 10% contingency, for a total amount not to exceed \$495,000. (Tiffany Kearney will present the item).

Presenter Kearney requested an authorization to enter into a new grant agreement with Bayview Hunters Point Multipurpose Senior Services for the provision of Outreach and Culturally Responsive Nutrition Support for Older Adults and Adults with Disabilities; during the period of July 1, 2022 through June 30, 2025; in the amount of \$450,000, plus a 10% contingency, for a

total amount not to exceed \$495,000. The meals will meet nutritional standards to high-risk clients and reflects the goals of DAS and will provide to over 500 new clients with 17,000 meals through this grant.

Commissioner Jung noted that the location and time of services still needs to be decided and asked how that will be done. Presenter Kearney replied that they are working out those details now because the congregate meal settings are hybrid.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14D. Requesting authorization to modify the existing grant agreements with Senior & Disability Action (SDA) for the following: 1) Home Care Advocacy, 2) Housing Advocacy and Counseling, 3) Long-Term Care Consumer Rights Advocacy, 4) Senior and Disability Empowerment; during the period of July 1, 2022 to June 30, 2024; in the total amount of \$100,000, plus a 10% contingency, for a revised total amount not to exceed \$2,616,186. (Justin Chico will present the item)

Presenter Chico is Requesting authorization to modify the existing grant agreements with Senior & Disability Action (SDA) for the following: 1) Home Care Advocacy, 2) Housing Advocacy and Counseling, 3) Long-Term Care Consumer Rights Advocacy, 4) Senior and Disability Empowerment; during the period of July 1, 2022 to June 30, 2024; in the total amount of \$100,000, plus a 10% contingency, for a revised total amount not to exceed \$2,616,186. This modification will support modest wage increases and make the positions sustainable for staff.

Commissioner Bittner commented that she was pleased to see these unique services.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14E. Review and approval of California Department of Aging’s Aging and Disability Resource Connection Infrastructure Grant, contract number AD-2223-05, associated budget, and all subsequent amendments. (Melissa McGee will present the item.)

Presenter McGee asked the commission to review and approve California Department of Aging’s Aging and Disability Resource Connection Infrastructure Grant, contract number AD-2223-05, associated budget, and all subsequent amendments. The purpose of this funding is to support and develop enhanced services for older adults. First to enhance and strengthen language capacity in this system including Russian and Vietnamese and Chinese and second in using funds toward the development of the disability community.

Commissioner Bittner thanked presenter McGee for bringing this to the forefront and was happy to see this item.

Commissioner Lum asked since this is a staple grant, what happens if the funding stops and presenter McGee responded that the contract will be for the current year.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14F. Review and Approval of California Department of Aging Contract IF-2223-06, Associated Budgets, and All Subsequent Amendments. (Mike Zaugg will present.)

OCP Manager Mike Zaugg presented this item for Review and Approval of California Department of Aging Contract IF-2223-06, Associated Budgets, and All Subsequent Amendments. The 4 categories we received funding was for fall prevention, nutritional aid, family care giver support, and senior legal services.

Vice President Spears asked what the timing is of when this will be contracted and presenter Zaugg replied that these funds run through December 30, 2024.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14G. Requesting authorization to enter into a new grant with SteppingStone for the provision of LGBTQ+ Community Services Program Pilot; for the time period of July 1, 2022 to June 30, 2027; for a total amount not to exceed \$934,283 plus a 10% contingency for a total amount not to exceed \$1,027,711. (Fanny Lapitan will present the item)

Presenter Fanny Lapitan from the resource and benefits hub presented this item requesting authorization to enter into a new grant with SteppingStone for the provision of LGBTQ+ Community Services Program Pilot; for the time period of July 1, 2022 to June 30, 2027; for a total amount not to exceed \$934,283 plus a 10% contingency for a total amount not to exceed \$1,027,711. This Community services pilot program is specifically focused and designed for LGBTQ + adults with disabilities. There will be activities for the purpose of social connectedness and wellness and staff will provide one on one assistance to participants.

Commissioner Vice President Janet Spears asked why this is considered a pilot program and presenter Lapitan replied that there were changes made to the initial program and after 5 years this could be considered a program.

Commissioner Jung commented was pleased to see this and 2 things she like were that there will be LGBTQ+ training for staff and there's a plan for enhanced outreach that may include subcontractors.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14H. Requesting authorization to enter into a new grant with San Francisco Marin Food Bank for the provision of Food Assistance Program; for the time period of July 1, 2022 to June 30, 2025; for a total amount not to exceed \$7,822,725 plus a 10% contingency for a total amount not to exceed \$8,604,998. (Tiffany Kearny will present the item)

Presenter Kearney asked the commission for authorization to enter into a new grant with San Francisco Marin Food Bank for the provision of Food Assistance Program; for the time period of July 1, 2022 to June 30, 2025; for a total amount not to exceed \$7,822,725 plus a 10%

contingency for a total amount not to exceed \$8,604,998. Older adults with disabilities are at high risk for food nutrition insecurity and the pandemic underscored the significance of this.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14I. Requesting authorization to enter into a grant with Swords to Plowshares for the provision of Community Services for Veterans for the period of July 1, 2022 through June 30, 2027, in an amount of \$562,755 plus a 10% contingency for a total amount not to exceed \$619,031. (Fanny Lapitan will present the item)

Fanny Lapitan addressed the commission requesting authorization to enter into a grant with Swords to Plowshares for the provision of Community Services for Veterans for the period of July 1, 2022 through June 30, 2027, in an amount of \$562,755 plus a 10% contingency for a total amount not to exceed \$619,031. Presenter Lapitan noted this is a provision of a community service program for older adults and adults with disabilities who are military veterans in San Francisco. This will serve veterans and promote socialization, build community and support by staff.

Commissioner Lum asked about the \$100,000 per year for this grant and asked if this is the amount Swords and Plowshares requested or is this how much was allocated, and presenter Lapitan replied this was the amount allocated. Commissioner Lum felt this was a very small amount for a large amount of veterans and presenter Lapitan replied that there is always an opportunity to expand funding when available.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

14J. Requesting authorization to enter into a grant with Swords to Plowshares for the

provision of Supportive Services and Service Connection for Veterans for the period of July 1, 2022 through June 30, 2027, in an amount of \$1,811,945, plus a 10% contingency for a total amount not to exceed \$1,993,140. (Fanny Lapitan will present the item)

Fanny Lapitan addressed the commission requesting authorization to enter into a grant with Swords to Plowshares for the provision of Supportive Services and Service Connection for Veterans for the period of July 1, 2022 through June 30, 2027, in an amount of \$1,811,945, plus a 10% contingency for a total amount not to exceed \$1,993,140. This grant lets Swords to Plowshares to continue letting veterans continue housing security, sense of security, and continue to age with dignity at home.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

That concluded the action items on the agenda.

14K. Request authorization to enter into a grant with Edgewood Center for Children and Families for the provision of Kinship Family Caregiver Support Services for the period of July 1, 2022 through June 30, 2026, in an amount of \$249,752, plus a 10% contingency for a total amount not to exceed \$274,727. (Erica Maybaum will present the item)

Presenter Maybaum requests authorization to enter into a grant with Edgewood Center for Children and Families for the provision of Kinship Family Caregiver Support Services for the period of July 1, 2022 through June 30, 2026, in an amount of \$249,752, plus a 10% contingency for a total amount not to exceed \$274,727. Edgewood Center will provide services including home day care and transportation to social and recreational activities. The implementation of the kinship family support service program will enable older adults and care givers to take advantage of resources so they will be a care giver and access to support services to take care of their own well-being.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

That concluded the action items on the agenda.

Announcements

President Knutzen No announcements

Adjournment

Meeting adjourned at 11:41am by President Knutzen