



SAN FRANCISCO HUMAN SERVICES AGENCY  
**Department of Disability  
and Aging Services**

P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

## **MEETING NOTICE/AGENDA**

### **Wednesday, June 1, 2022 Regular Meeting 9:30 AM**

Watch Live on SFGovTV Channel 78 and [www.sfgovtv.org](http://www.sfgovtv.org)

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Disability and Aging Services Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at [Ravi.Durbeej@sfgov.org](mailto:Ravi.Durbeej@sfgov.org) by 5pm on Monday, May 30, 2022. Please see the information on the next page for remote meeting access.



**London Breed**  
Mayor

**Kelly Dearman**  
Executive Director



## DAS COMMISSIONERS

Martha Knutzen, Commission President

Janet Y. Spears, Commission Vice President

Sascha Bittner, Commissioner

Michelle Carrington, Commissioner

Wanda Jung, Commissioner

Nelson Lum, Commissioner

Barbara Sklar, Commissioner

## DAS Executive Director

Kelly Dearman

## DAS Commission Secretary

Ravi Durbeej

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org](http://www.sfgovtv.org) / Channel 78

To dial-in to the DAS Commission meeting or to make public comment, please call **(415) 655-0001, Access Code: 2491 829 8941#** and then **#** again.

## PROVIDING PUBLIC COMMENT:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press \*3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing \*3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.



## ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at [Ravi.Durbeej@sfgov.org](mailto:Ravi.Durbeej@sfgov.org). Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at [www.sfhhsa.org/das](http://www.sfhhsa.org/das). Public comment will be taken on each item before or during consideration of the item.

**“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”**

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

## LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct



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Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics)



## ORDER OF BUSINESS

1. CALL TO ORDER/President Martha Knutzen
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE MAY 4, 2022 MEETING MINUTES **ACTION**
5. RESOLUTION TO HOLD IN-PERSON MEETING WITH SOME MEMBERS POSSIBLY APPEARING REMOTELY. **ACTION**
6. AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION. **ACTION**
7. DIRECTOR'S REPORT/Executive Director Kelly Dearman
8. DAS EMPLOYEE OF THE MONTH. Executive director Kelly Dearman and the DAS Commission will honor Cecilia Sin Sze Ho.
9. ADVISORY COUNCIL REPORT/President Diane Lawrence
10. JOINT LEGISLATIVE REPORT/President Diane Lawrence
11. CASE REPORT/Daniel Gallagher
12. GENERAL PUBLIC COMMENT

*AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS*



*THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.*

**13. OLD BUSINESS:**

**14. NEW BUSINESS:**

- A. SFHSA's 2022-2026 Strategic Plan Presentation. (Susie Smith and Rose Johns will present this item)

**ITEMS B through K ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION**

- B. Requesting authorization to enter into new grant agreement with Curry Senior Center for the provision of Technology and Connections at Home services; during the period of July 1, 2022 through June 30, 2027; in the amount of \$2,000,000, plus a 10% contingency for a total amount not to exceed \$2,200,000. (Fanny Lapitan will present the item)
- C. Review and approval of the FY22-23 California Department of Aging (CDA) Area Plan Budget, associated contract AP-2223-06, and all subsequent amendments. (Genevieve Herreria will present this item)
- D. Requesting authorization to modify the existing grant agreement with Golden Gate Senior Services for the provision of Home Delivered Groceries services; during the period of July 1, 2022 through June 30, 2024; in the addition amount of \$177,844, plus a 10% contingency for a revised total grant amount not to exceed \$1,125,659. (Tiffany Kearney will present the item)
- E. Requesting approval of a sole source waiver and authorization to enter into a new sole source contract with RTZ Associates, Inc. for the provision of GetCare; for the period of July 1, 2022 through June 30, 2026; in the amount of \$2,045,984 plus a 10% contingency, for a total amount not to exceed \$2,250,582. (Michael Zaugg will present)
- F. Requesting authorization to modify the existing grant agreement with San Francisco In-Home Supportive Services Public Authority for the provision of Emergency On-Call In-Home Supportive Services; during the period of July 1, 2022 through June 30, 2023; in the additional amount of \$347,886 plus a 10%



contingency for a revised total amount not to exceed \$2,119,822. (Sandy Tran will present the item)

- G. Requesting authorization for a sole source waiver exemption and to enter into a new grant agreement with Swords to Plowshares for the provision of Legal Assistance for Veterans with Mental Health Claims during the period of July 1, 2022 through June 30, 2024; in the amount of \$114,000 plus a 10% contingency for a total amount not to exceed \$125,400. (Paulo Salta will present the item)
- H. Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of Home Delivered Groceries; for the period of January 1, 2022 to June 30, 2025; in the additional amount of \$135,704 plus a 10% contingency for a total amount not to exceed of \$1,124,732. (Tiffany Kearney will present the item)
- I. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Nutrition and Supportive Services for Healthy Outcomes during the period of July 1, 2022 through June 30, 2026; in the amount of \$2,185,448 plus a 10% contingency for a total amount not to exceed \$2,403,992. (Tiffany Kearney will present the item)
- J. Requesting authorization to enter into new grant agreements with Legal Assistance to the Elderly for the provision of Health-Related Legal Services and LGBTQ+ Life Planning Services to older adults and adults with disabilities during the period of July 1, 2022 through June 30, 2024; in a combined amount of \$437,092, plus a 10% contingency for a total amount not to exceed \$480,801. (Michael Zaugg will present the item)

<b>Program</b>	<b>7/1/22- 6/30/23</b>	<b>7/1/23- 6/30/24</b>	<b>Total</b>	<b>Contingency</b>	<b>Not to Exceed</b>
Health-Related Legal Services	\$136,591	\$136,591	\$273,182	\$27,318	\$300,500
LGBTQ+ Life Planning Services	\$81,955	\$81,955	\$163,910	\$16,391	\$180,301
<b>Total</b>	<b>\$218,546</b>	<b>\$218,546</b>	<b>\$437,092</b>	<b>\$43,709</b>	<b>\$480,801</b>



- K. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of Case Management services to older adults and adults with disabilities during the period of May 1, 2022 through August 31, 2022; in the additional amount of \$35,804 plus a 10% contingency for a revised total amount not to exceed \$312,631. (Melissa McGee will present the item)

PUBLIC COMMENT

**15. ANNOUNCEMENTS**

**16. ADJOURN**