

Department of Disability and Aging Services (DAS) Commission

COMMISSION:

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

THE SAN FRANCISCO DEPARTMENT OF DISABILITY AND AGING SERVICES COMMISSION

MEETING NOTICE AND AGENDA

Wednesday, October 7, 2020

Regular Meeting 10:00 AM

Watch Live on SFGovTV Channel 26 and www.sfgovtv.org

For Public Comment instructions, please see below.

Due to the COVID-19 health emergency, the DAS Commission regular Meeting Room (416) in City Hall is closed. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor's Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Commission members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07b and current public health recommendations, while allowing the public to observe and address the Commission.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Bridget Badasow at bridget.badasow@sfgov.org by 5pm on Monday, October 5, 2020. Please see the information on the next page for remote meeting access.

DAS COMMISSIONERS:

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

DAS Executive Director
Shireen McSpadden

DAS Commission Secretary
Bridget Badasow

WATCH LIVE ON SFGOVTV: www.sfgovtv.org
To dial-in to the DAS Commission meeting or to make public comment please call:
1-408-418-9388 Access Code: 146 865 0698 # and then # again.

Providing Public Comment:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you.
Once in the conference, please press *3 to enter the question queue.
You will hear a notification when your line is unmuted.
Pressing *3 again will remove you from the question queue.
The caller will have the standard three minutes to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Bridget Badasow at (415) 355-3509. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: sfgov.org/ethics.

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Commission President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. COMMUNICATIONS
4. APPROVAL OF THE SEPTEMBER 2, 2020 MEETING MINUTES
 - Regular meeting
5. DIRECTOR'S REPORT/Executive Director Shireen McSpadden
6. DAS Employee of the Month. Executive Director Shireen McSpadden and the DAS Commission honor Tonji Walker from the DAS Office of Adult Protective Services.
7. GENERAL PUBLIC COMMENT:

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

8. OLD BUSINESS:

9. NEW BUSINESS:

- CLF 6-Month Report Update (presented by Fanny Lapitan)
- Review of the Department's FY2020-2021 Action Plan. (presented by Shireen McSpadden and Rose Johns)

ITEMS BELOW (A through T) ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A. The Nominating Committee is recommending the reappointment of Advisory Council members: President Diane Lawrence, Kay Parakh and Beverly Taylor

PUBLIC COMMENT

- B. Requesting authorization to enter into a new grant agreement with Openhouse for the provision of Housing Resource List for Older Adults and Adults with Disabilities during the period of January 1, 2021 to June 30, 2022, in the amount of \$38,267 plus a 10% contingency for a total grant amount not to exceed \$42,093. (Kelly Bryant will present the item).

PUBLIC COMMENT

- C. Requesting authorization to enter into a new grant agreement with Family Caregiver Alliance for the provision of Family Caregiver Support Services during the period of October 1, 2020 to June 30, 2024, in the amount of \$3,156,553 plus a 10% contingency for a total grant amount not to exceed \$3,472,208. (Ofelia Trevino will present the item).

PUBLIC COMMENT

- D. Requesting authorization to enter into a new grant agreement with San Francisco-Marin Food Bank for the provision of a COVID-19 Food Assistance Program during the period of July 1, 2020 to December 31, 2020, in the amount of \$9,000,000 plus a 10% contingency for a total grant amount not to exceed \$9,900,000. (Lauren McCasland will present the item).

PUBLIC COMMENT

- E. Requesting authorization to modify the existing grant agreement with Shanti Project for the provision of a Care Navigation and Peer Support Program during the period of July 1, 2020 through June 30, 2023; in the additional amount of \$1,002,000 plus a 10% contingency for a total amount not to exceed of \$2,235,901. (Rick Appleby will present the item).

PUBLIC COMMENT

- F. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of the Long Term Care Ombudsman Program during the period of July 1, 2020 through June 30, 2021; in the additional amount of \$52,475 plus a 10% contingency for a total amount not to exceed of \$1,597,970. (Melissa McGee will present the item).

PUBLIC COMMENT

- G. Requesting authorization to enter into a new grant agreement with Bayview Senior Services (BHPMSS) for the provision of Congregate meals for older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$1,282,248 plus a 10% contingency for total grant amount not to exceed \$1,410,473 (Staff: Tiffany Kearney will present the item).

PUBLIC COMMENT

H. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Congregate meals for older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$2,400,497 plus a 10% contingency for total grant amount not to exceed \$2,640,547 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

I. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Congregate meals for older adults (breakfast) during the period of October 1, 2020 through June 30, 2021; in the amount of \$149,411 plus a 10% contingency for total grant amount not to exceed \$164,352 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

J. Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Congregate meals for older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$267,542 plus a 10% contingency for total grant amount not to exceed \$294,296 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

K. Requesting authorization to enter into a new grant agreement with Bayview Senior Services (BHPMSS) for the provision of Nutrition compliance for congregate meals for older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$9,003 plus a 10% contingency for total grant amount not to exceed \$9,903 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

L. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Nutrition compliance for congregate meals for older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$20,717 plus a 10% contingency for total grant amount not to exceed \$22,789 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

M. Requesting authorization to enter into a new grant agreement with Bayview Senior Services (BHPMSS) for the provision of Congregate meals for adults with disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$143,352 plus a 10% contingency for total grant amount not to exceed \$157,687 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

N. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Congregate meals for adults with disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$424,587 plus a 10% contingency for total grant amount not to exceed \$467,046 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- O. Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Congregate meals for adults with disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$9,544 plus a 10% contingency for total grant amount not to exceed \$10,498 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- P. Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Home delivered meals to older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$209,692 plus a 10% contingency for total grant amount not to exceed \$230,661 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- Q. Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Nutrition compliance for home delivered meals to older adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$21,671 plus a 10% contingency for total grant amount not to exceed \$23,838 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- R. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Home delivered meals to adults with disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$159,804 plus a 10% contingency for total grant amount not to exceed \$175,784 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- S. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Nutrition compliance for home delivered meals to adults with disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$2,919 plus a 10% contingency for total grant amount not to exceed \$3,211 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- T. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Citywide nutrition counseling and education during the period of October 1, 2020 through June 30, 2021; in the amount of \$5,220 plus a 10% contingency for total grant amount not to exceed \$5,742 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

10. ANNOUNCEMENTS

11. MOTION TO ADJOURN