

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
STEVE ARCELONA  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

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**DATE:** WEDNESDAY, MAY 1, 2019  
**TIME:** 9:30 AM  
**PLACE:** City Hall,  
1 Dr. Carlton B. Goodlett Place, Room 416

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1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF THE MAY 1, 2019 AGENDA ACTION
3. APPROVAL OF THE APRIL 3, 2019 MEETING MINUTES ACTION
4. REPORTS:
  - DIRECTOR'S REPORT/Executive Director Shireen McSpadden
  - EMPLOYEE RECOGNITION-The DAAS Commission and Executive Director Shireen McSpadden will recognize: Yilin Ma, a social worker from the DAAS office of In-Home Support Services (IHSS).
  - ADVISORY COUNCIL/ President Diane Lawrence
  - JOINT LEGISLATIVE COMMITTEE/Diane Lawrence
  - TACCC/No report
  - LTCCC/Staff
  - CASE REPORT/Staff
5. OLD BUSINESS:
6. NEW BUSINESS:
7. Dignity Fund Service and Allocation Plan presentation (Melissa McGee will present the item) –

INFORMATION ONLY

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**ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION**

- A. Requesting authorization to modify the existing grant agreement with Senior & Disability Action for the provision of Home Care Advocacy; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$104,794 plus a 10% contingency for a total amount not to exceed of \$238,980. (Staff: Rick Appleby will present). **ACTION**

**PUBLIC COMMENT**

- B. Requesting authorization to modify the existing grant agreement with Senior & Disability Action for the provision of Housing Advocacy and Counseling; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$162,903 plus a 10% contingency for a total amount not to exceed of \$371,498. (Staff: Rick Appleby will present the item). **ACTION**

**PUBLIC COMMENT**

- C. Requesting authorization to modify the existing grant agreement with Senior & Disability Action for the provision of Long-Term Care Consumer Rights Advocacy; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$118,581 plus a 10% contingency for a total amount not to exceed of \$270,421. (Staff: Rick Appleby will present). **ACTION**

**PUBLIC COMMENT**

- D. Requesting authorization to modify the existing grant agreement with Senior & Disability Action for the provision of Senior and Disability Empowerment; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$202,030 plus a 10% contingency for a total amount not to exceed of \$503,466 (Staff: Rick Appleby will present). **ACTION**

**PUBLIC COMMENT**

- E. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of senior companion services; during the period beginning July 1, 2019 and ending June 30, 2020; for an

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additional amount of \$87,300 plus a 10% contingency for a total amount not to exceed of \$377,149. (Staff: Mike Zaugg will present the item). **ACTION**

### PUBLIC COMMENT

- F. Review and approval of FY 19-20 CDA-122 Area Plan Budget, associated contract AP-1920-06, and all subsequent amendments. (Staff: Alex Gleason will present the item). **ACTION**

### PUBLIC COMMENT

- G. Requesting authorization to modify the existing grant agreement with the ARC San Francisco for the provision of Janitorial and Recycling Services; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$105,163 plus a 10% contingency for a total amount not to exceed of \$454,312. (Staff: Rick Appleby will present the item). **ACTION**

### PUBLIC COMMENT

- H. Requesting authorization to enter into a new grant agreement with Self-Help for the Elderly for the provision of Emergency Short-Term Home Care for Seniors: Personal Care, Chore and Homemaker Services during the period of July 1, 2019 to June 30, 2021, in the amount of \$214,522 plus a 10% contingency for a total grant amount not to exceed \$235,974. (Staff: Mike Zaugg will present the item). **ACTION**

### PUBLIC COMMENT

- Introduction and Overview for Agenda Items TBD-TBD, DAAS funded Adult Day Programs (ADP) and Alzheimer's Day Care Resource Centers (ADCRC). (Staff: Rick Appleby will present the item). **INFORMATIONAL ONLY**

- I. Requesting authorization to modify the existing grant agreement with Catholic Charities for the provision of Adult Day Program Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$168,180 plus a 10% contingency for a total amount not to exceed of \$759,565. (Staff: Rick Appleby will present). **ACTION**

### PUBLIC COMMENT

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- J.** Requesting authorization to modify the existing grant agreement with Catholic Charities for the provision of Alzheimer's Day Care Resource Centers (ADCRC) for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$93,979 plus a 10% contingency for a total amount not to exceed of \$417,006. (Staff: Rick Appleby will present). **ACTION**

**PUBLIC COMMENT**

- K.** Requesting authorization to modify the existing grant agreement with Institute on Aging for the provision of Adult Day Program Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$103,454 plus a 10% contingency for a total amount not to exceed of \$457,937. (Staff: Monte Cimino will present).

**ACTION**

**PUBLIC COMMENT**

- L.** Requesting authorization to modify the existing grant agreement with Kimochi, Inc. for the provision of Adult Day Program Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$61,101 plus a 10% contingency for a total amount not to exceed of \$278,321. (Staff: Monte Cimino will present).

**ACTION**

**PUBLIC COMMENT**

- M.** Requesting authorization to modify the existing grant agreement with Institute on Aging for the provision of Alzheimer's Day Care Resource Centers (ADCRC) for Older Adults and Adults with Disabilities; during the period of July 1, 2018 through June 30, 2020; for an additional amount of \$293,978 plus a 10% contingency for a total amount not to exceed of \$637,001. (Staff: Monte Cimino will present).

**ACTION**

**PUBLIC COMMENT**

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- N. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Adult Day Program Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$102,541 plus a 10% contingency for a total amount not to exceed of \$596,994. (Staff: Rick Appleby will present).

**ACTION**

### PUBLIC COMMENT

- O. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Alzheimer's Day Care Resource Centers (ADCRC) for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$93,978 plus a 10% contingency for a total amount not to exceed of \$406,001. (Staff: Rick Appleby will present the item).

**ACTION**

### PUBLIC COMMENT

- P. Requesting authorization to modify the existing grant agreement with Alzheimer's Disease and Related Disorders Association, Inc. for the provision of the Dementia Care Project for Lesbian, Gay, Bisexual, and Transgender (LGBTQ+) Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$210,125 plus a 10% contingency for a new total amount not to exceed of \$462,275. (Staff: Monte Cimino will present the item).

**ACTION**

### PUBLIC COMMENT

- Q. Requesting authorization to modify the existing grant agreement with Family Caregiver Alliance for the provision of family caregiver support programming; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$753,431 plus a 10% contingency for a new total amount not to exceed of \$1,715,378. (Staff: Monte Cimino will present the item).

**ACTION**

### PUBLIC COMMENT

- R. Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Center for Elderly Suicide Prevention (CESP); during the period of July 1, 2019 through June 30, 2021; in the amount of \$810,548 plus a 10% contingency for a total grant amount not to exceed of \$891,602. (Staff: Monte Cimino will present the item).

**ACTION**

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### PUBLIC COMMENT

- S. Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Community Living Fund (CLF); during the period of July 1, 2019 through June 30, 2021; in the amount of \$8,904,306 plus a 10% contingency for a total grant amount not to exceed of \$9,794,736. (Staff: Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- T. Agenda item T was removed from the agenda by the DAAS Commission
- U. Requesting authorization to enter into a new grant agreement with San Francisco In-Home Supportive Services Public Authority for the provision of Independent Provider (IP) Mode In-Home Supportive Services; during the period of July 1, 2019 through June 30, 2022; in the amount of \$222,953,009 plus a 10% contingency for a total grant amount not to exceed of \$245,248,309. (Staff: Brenda McGregor will present the item). **ACTION**

### PUBLIC COMMENT

- V. Requesting authorization to enter into a new grant agreement with San Francisco In-Home Supportive Services Public Authority for the provision of Emergency On-Call In-Home Supportive Services; during the period of July 1, 2019 through June 30, 2022; in the amount of \$1,439,225 plus a 10% contingency for a total grant amount not to exceed of \$1,583,147. (Staff: Brenda McGregor will present the item). **ACTION**

### PUBLIC COMMENT

- W. Requesting authorization to modify the existing grant agreement with Homebridge for the provision of In Home Supportive Services (IHSS) Contract Mode and Provider Skill Development Training and Supports; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$27,679,289 plus a 10% contingency for a new total amount not to exceed of \$96,109,679. (Staff: Brenda McGregor will present the item). **ACTION**

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### PUBLIC COMMENT

- X. Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of ReServe Employment Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; in an additional amount of \$612,656 plus a 10% contingency for a total amount not to exceed \$1,898,558. (Staff: Monte Cimino will present the item). **ACTION**

### PUBLIC COMMENT

- Y. Requesting authorization to modify the existing grant agreement with Openhouse for the provision of the Housing Resource List for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; in an additional amount of \$24,768 plus 10% contingency for a total amount not to exceed \$54,489. (Staff: Mui Fung will present the item). **ACTION**

### PUBLIC COMMENT

- Z. Requesting authorization to enter into a new grant agreement with Felton Institute for the provision of the Long-Term Care Ombudsman Program; during the period of July 1, 2019 through June 30, 2021; in the amount of \$1,079,310 plus a 10% contingency for a total amount not to exceed \$1,187,241. (Staff: Mike Zaugg will present the item). **ACTION**

### PUBLIC COMMENT

## 7) GENERAL PUBLIC COMMENT:

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO

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AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

**8) ANNOUNCEMENTS**

**9) MOTION TO ADJOURN**

### **ACCESSIBLE MEETING POLICY**

**Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request.** For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**



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In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org).

### LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the

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Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

**SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.