



## ADVISORY COUNCIL TO AGING AND ADULT SERVICES

### MEETING NOTICE

**DATE:** WEDNESDAY, JUNE 21, 2017  
**TIME:** 10:00 a.m. to 11:30 a.m.  
**PLACE:** 1650 Mission Street, 5<sup>th</sup> Floor, Golden Gate Conference Room

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### AGENDA

**CALL TO ORDER AND WELCOME COUNCIL MEMBERS/GUEST(S)**, President Leon Schmidt

1. ROLL CALL/Secretary

2. APPROVAL OF THE JUNE 21, 2017 AGENDA **ACTION**

3. APPROVAL OF MAY 17, 2017 ADVISORY COUNCIL MEETING MINUTES **ACTION**

4. REPORTS

- A. President's Report/ Leon Schmidt
- B. Executive Director's Report/ Shireen McSpadden

5. COMMITTEE REPORTS

- A. Membership Committee/Allegra Fortunati
- B. Education Committee/ Member
- C. Joint Legislative Committee Report/Diane Lawrence

6. REPORTS FROM THE FIELD

- A. Site Visits, Summary reports of recent site visits made by Council Members/ Patti Spaniak
- B. LGBT Task Force, Marcy Adelman

7. NEW BUSINESS

- A. Advisory Council Protocols/ED Shireen McSpadden/President Leon Schmidt **Discussion**

8. OLD BUSINESS/UPDATES

- A. Advisory Council Retreat **Discussion**

9. ANNOUNCEMENTS

10. ADJOURNMENT

**NEXT ADVISORY COUNCIL MEETING: WEDNESDAY, JULY 19, 2017**

## **ACCESSIBLE MEETING POLICY**

**Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request.** For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org).

### **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

### **SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic devices.