

DEPARTMENT OF DISABILITY AND AGING SERVICES  
(DAS) COMMISSION

MINUTES September 4, 2024

CALL TO ORDER AND WELCOME/ President Spears

President Janet Y. Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners, Wanda Jung, Martha Knutzen, Vice President Nelson Lum, President Janet Y. Spears, and Linda Parker Pennington.

Excused Absence: Barbara Sklar

DAS Executive Director Kelly Dearman was present.

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the July 3, 2024 Commission Meeting Minutes from  
The motion was unanimously approved.

EXECUTIVE DIRECTOR REPORT/ Kelly Dearman – Presented by Executive Director Kelly Dearman

Spoke on DAS Receiving new iPads and laptops for seniors and persons with disabilities. The SFTech Council along with Metta hosted the Bay Area digital conference. They explored

### DAS EMPLOYEE OF THE MONTH July 2024 Jatzel Martinez

- Director Dearman and the DAS Commission honored and thanked Jatzel Martinez for all of her hard work as a DAS Intake Worker at the DAS HUB and her key roles in being a community ambassador.
- Jatzel thanked everyone and said it is such an honor to work with such talented and inspiring people

### ADVISORY COUNCIL REPORT/ President Diane Lawrence

Spoke on issues pertaining to the council such as JLC issues and updating site visit reports. The council is still looking at high priority sites that have not been visited since the pandemic

### JOINT LEGISLATIVE COUNCIL REPORT/ President Diane Lawrence

There was no quorum at the last meeting but the last day to sign bills for this year is September 30<sup>th</sup>. Many of the bills that have been reviewed this year have been changed and we will investigate further funding.

President Spears asked if the final report would come to the commission in November and Lawrence replied yes.

### CASE REPORT/ Judith Dancer

CASE Report presented by Judith Dancer, said there was no meeting in July and spoke on DAS Deputy Director Cindy Kaufman who spoke at CASE. They are looking forward to their first in person meeting and other meetings coming together later in the year.

President Spears asked about the support circles and if there will be one in every district, Mike Zaugg answered and deferred his response because they are in the process of preparing a public procurement that will happen around October/November and then that can be addressed.

### Item 8 is GENERAL PUBLIC COMMENT.

No public Comment

### Item 9 OLD BUSINESS

No old business.

Item 10 NEW BUSINESS

ITEMS A and B ARE INFORMATIONAL ITEMS ONLY AND DOES NOT  
REQUIRE A VOTE BY THE COMMISSION

A. Review of the Department's FY 2024-25 Annual Report. (Presented by Kelly Dearman)

Executive Director spoke on the Goals that DAS are looking to focus on the FY2024 – 25 years.

- Goal 1: Equity, Inclusion, and Accessibility.
- Goal 2: Strong Workforce and Collaboration
- Goal 3: Employment and Economic Security
- Goal 4: Health and Well-being.
- Goal 5: Safety and Care

Commissioner Bittner asked about people with lived experiences in conservatorships and the presenter answered that many people are disposed to these problems plus many more.

Commissioner Bittner also thanked Director Dearman for all that she does.

Commissioner Sklar asked about all the people in San Francisco who allied to physical therapy after an event where 4000 people applied and only around 1000 were accepted. The presenter said that there is a crisis on all levels of health care throughout the city with a lack of providers.

Commissioner Knutzen let them know that this is one of her favorite reports and asked for clarification on the online resource directory. The presenter noted that the online directory will happen and they are in the process of changing vendors and want to focus on a product that is useful to both our partners and the public. Commissioner Knutzen thanked Director Dearman again for all the hard work put forth in this report.

Commissioner Jung thanked presenter Dearman for all the hard work into this report as well from everyone at DAS and asked about the Disability Cultural Center and how will they have services for non-English speaking persons and they will find out the answer to that shortly.

President Spears wanted to ditto the sentiment of all the commissioners of thanking the DAS staff for this incredible report.

PUBLIC COMMENT

No public comment

A motion to approve from Commissioner Pennington.

The motion was unanimously approved.

B. Informational Update: Medicare Improvements for Patients and Providers (MIPPA) Funding Allocation. (Presented by Genevieve Herreria and Mike Zaugg)

Presenters Herreria and Mike Zaugg spoke on the updates to the Medicare Improvements for Patients and Providers (MIPPA) Funding Allocation. There is more allocation this year than last and the services will be provided by Self Care for the Elderly. Presenter Zaugg clarified that this is a great program and they are happy to extend it.

President Spears commented that she likes this new update.

PUBLIC COMMENT

No public comment

A motion to approve

The motion was unanimously approved.

Commissioner Jung and the Commission thanked Presenter McGee for her many years of incredible work and congratulated her on her upcoming retirement.

ITEMS C THROUGH E ARE ACTION ITEMS AND REQUIRES A VOTE BY  
THE COMMISSION

C. Requesting authorization to enter into new grant agreement with Self-Help for the Elderly for the provision of CalFresh Healthy Living Program during the period of October 1, 2024 through September 30, 2025; in the amount of \$419,574, plus a 10% contingency for a total amount not to exceed \$461,531. (Leah Walton will present the item)

Presenter Walton is requesting authorization to enter into new grant agreement with Self-Help for the Elderly for the provision of CalFresh Healthy Living Program during the period of October 1, 2024 through September 30, 2025; in the amount of \$419,574, plus a 10% contingency for a total amount not to exceed \$461,531.

Commissioner Jung commented that she is glad to see that there is provisions for statements on outreach and asked about the RFQ and when it was issued, presenter clarified it was reissued last year. Also asked about the 19 sites and information on the site list and presenter responded that they do have a list.

President Spears asked if the sites were listed are final and the presenter responded that it can be updated, and the sites listed are the focal points.

PUBLIC COMMENT

No public comment

A motion to approve from Commissioner Sklar.

The motion was unanimously approved.

- D. Requesting approval of a sole source waiver and authorization to modify the existing sole source grant agreement with Felton Institute for the provision of the Senior Companion Program; during the period from September 1, 2024 through June 30, 2027, in the additional amount of \$107,720 plus a 10% contingency for a total amount not to exceed \$571,396. (Zhiqing Li will present the item)

Presenter Zhiqing Li is requesting approval of a sole source waiver and authorization to modify the existing sole source grant agreement with Felton Institute for the provision of the Senior Companion Program; during the period from September 1, 2024 through June 30, 2027, in the additional amount of \$107,720 plus a 10% contingency for a total amount not to exceed \$571,396.

#### PUBLIC COMMENT

No public comment

A motion to approve from Commissioner Bittner.

The motion was unanimously approved.

- E. Requesting authorization to modify the existing grant with Swords to Plowshares, for the provision of Veterans Drop-In Center, for the period of September 1, 2024 to June 30, 2027, in the additional amount of \$114,999, plus a 10% contingency for a revised total amount not to exceed \$1,009,602. (Lauren Jarrell will present the item)

Presenter Lauren Jarrell is requesting authorization to modify the existing grant with Swords to Plowshares, for the provision of Veterans Drop-In Center, for the period of September 1, 2024 to June 30, 2027, in the additional amount of \$114,999, plus a 10% contingency for a revised total amount not to exceed \$1,009,602. (Lauren Jarrell will present the item)

Commissioner Pennington asked how large this program will be and the presenter replied that Swords to Plowshares is one of the largest providers and this will serve approximately 2,500 people.

PUBLIC COMMENT

No public comment

A motion to approve from Commissioner Knutzen.

The motion was unanimously approved.

Announcements –

Next meeting is October 2, 2024

Adjournment

Meeting adjourned at 10:53am by President Spears