



MEMORANDUM

To: Disability and Aging Services Commission

Through: Kelly Dearman, Executive Director, Department of Disability and Aging Services

From: Genevieve Herreria, Senior Budget Analyst, Human Services Agency

Date: February 7, 2024

Subject: Fiscal Year (FY) 2023-24 Area Plan Budget Amendment 1

The Department of Disability and Aging Services (DAS) is reporting an additional allocation of \$532,291 in federal and state Area Plan funding for the FY 2023-24 grant term. The new funding represents a 7 percent increase to San Francisco’s original FY 2023-24 Area Plan budget. All grant funds must be spent by June 30, 2024.

This information is presented as an informational item only. Any subsequent service provider contract amendments to incorporate these funds will be completed with contingency funds or else presented to the Commission for its review and approval at a later date.

Budget detail

On December 19, 2023, DAS received notice that San Francisco would be receiving an additional \$532,291 in Area Plan state and federal funds. The amendment budget reflects the California Department of Aging’s use of updated Intrastate Funding Formula data, as well as the disbursement of unspent FY 2022-23 Area Plan balances and growth in statewide ombudsman accounts.

Program	FY 2023-24 Original Budget	FY 2023-24 Amendment Budget	Difference
Congregate Nutrition	\$ 2,090,616	\$ 2,218,548	\$ 127,932
Home Delivered Meals	\$ 3,836,667	\$ 4,101,724	\$ 265,057
Disease Prevention	\$ 69,501	\$ 84,839	\$ 15,338
Elder Abuse Prevention	\$ 11,721	\$ 13,593	\$ 1,872
Family Caregiver Assistance	\$ 429,847	\$ 526,957	\$ 97,110
Ombudsman	\$ 245,114	\$ 266,616	\$ 21,502
Supportive Services	\$ 844,686	\$ 893,753	\$ 49,067
Administration	\$ 466,927	\$ 421,340	\$ (45,587)
Total	\$ 7,995,079	\$ 8,527,370	\$ 532,291



Ongoing budget increases

San Francisco is receiving an increase of \$91,656 in baseline state funding for Older Americans Act (OAA) nutrition programs. The increased allocation is the result of the application of updated data to the Intrastate Funding Formula that the California Department of Aging uses to determine regional award amounts. The ongoing increase will be \$9,027 for Congregate Nutrition, and \$82,629 for Home-Delivered Meals.

One-time budget increases

The bulk of the remaining net change in San Francisco's FY 2023-24 Area Plan amendment budget is comprised of additional, one-time federal funds for Congregate Nutrition, Home-Delivered Meals, Disease Prevention, Elder Abuse Prevention, Family Caregiver Assistance, Ombudsman, and Supportive Services programs under OAA Titles III-B, III-C1, III-C2, III-D, III-E, VII, and VII-A.

Of the \$440,635 in one-time funds San Francisco is receiving, only \$19,884 is state funding, collected from the State Health Facilities Citation Penalties Account for ombudsman services.

Uses

The Office of Community Partnerships will use these amendment allocations to meet current demand for services. DAS does not anticipate any program impacts or reductions in services.

ⁱ Please see "[Review and Approval of the FY 2023-24 California Department of Aging \(CDA\) Area Plan Budget, Associated Contract AP-2324-06, and All Subsequent Amendments.](#)" Presentation to the San Francisco Disability and Aging Services Commission, June 7, 2023.

AREA PLAN BUDGET DISPLAY
Exhibit B- BUDGET DISPLAY
Fiscal Year 2023-24 (Federal Fiscal Years 2023 & 2024)
City & County of San Francisco
12 months (July 1, 2023 - June 30, 2024)

Page 1 of 1									
Program	Fund Type	Project Number	Baseline	Adjustments	Transfers	OTO	Updated Total	Net Change	
Supportive Services	Federal Title IIIB	3BSL	844,686	0	0	49,067	893,753	49,067	
Ombudsman	Federal Title IIIB	3BOL	24,453	0	0	1,011	25,464	1,011	
Ombudsman	Federal Title VIIa	7OFL	43,105	0	0	607	43,712	607	
Ombudsman	General Fund IIIB	B1GL	68,245	0	0	0	68,245	0	
Ombudsman	General Fund IIIB- Augmentation	B1GL	60,707	0	0	0	60,707	0	
Ombudsman	Public Health L & C Program Fund	LCPF	4,670	0	0	0	4,670	0	
Ombudsman	State Health Facilities Citation Penalties Account	SDFL	21,753	0	0	19,884	41,637	19,884	
Ombudsman	General Fund	SNFL	22,181	0	0	0	22,181	0	
Ombudsman	Total Ombudsman		245,114	0	0	21,502	266,616	21,502	
Congregate Nutrition	Federal Title IIIC1	3C1L	1,083,566	0	0	118,905	1,202,471	118,905	
Congregate Nutrition	General Fund C1	C1GL	268,452	9,027	0	0	277,479	9,027	
Congregate Nutrition	NSIP C1	NC1L	738,598	0	0	0	738,598	0	
Congregate Nutrition	Total Congregate Nutrition		2,090,616	9,027	0	118,905	2,218,548	127,932	
Home-Delivered Meals	Federal Title IIIC2	3C2L	999,717	0	0	182,428	1,182,145	182,428	
Home-Delivered Meals	General Fund C2	C2GL	1,508,598	82,629	0	0	1,591,227	82,629	
Home-Delivered Meals	NSIP C2	NC2L	1,328,352	0	0	0	1,328,352	0	
Home-Delivered Meals	Total Home Delivered Meals		3,836,667	82,629	0	182,428	4,101,724	265,057	
Disease Prevention	Federal Title IIID	3DFL	69,501	0	0	15,338	84,839	15,338	
Family Caregiver	Federal Title IIIE	3EFL	429,847	0	45,587	51,523	526,957	97,110	
Elder Abuse Prevention	Federal Title VII	7EFL	11,721	0	0	1,872	13,593	1,872	
Administration	Administration	APAD	366,927	0	(45,587)	0	321,340	(45,587)	
Administration- Informational	Federal Title IIIB	APAD	100,081	0	0	0	100,081	0	
Administration- Informational	Federal Title IIIC1	APAD	115,082	0	0	0	115,082	0	
Administration- Informational	Federal Title IIIC2	APAD	106,177	0	0	0	106,177	0	
Administration- Informational	Federal Title IIIE	APAD	45,587	0	(45,587)	0	0	(45,587)	
Administration	General Fund Baseline Administration	APGA	100,000	0	0	0	100,000	0	
Funding Summary	Federal Funds		5,940,473	0	0	420,751	6,361,224	420,751	
Funding Summary	General Fund		2,028,183	91,656	0	0	2,119,839	91,656	
Funding Summary	Public Health L & C Program Fund		4,670	0	0	0	4,670	0	
Funding Summary	State Health Facilities Citation Penalties Account		21,753	0	0	19,884	41,637	19,884	
All Funds	Grand Total - All Funds		7,995,079	91,656	0	440,635	8,527,370	532,291	

Maximum amount available for July-September (Federal Funds Only)

Program	Administration	TOTAL	
Title IIIB	211,172	25,020	236,192
Title IIIB Ombudsman	6,113	0	6,113
Title III C1	271,975	28,886	300,861
Title III C2	289,918	30,791	320,709
NSIP C1	184,576	0	184,576
NSIP C2	331,955	0	331,955
Title IIID	17,375	0	17,375
Title IIIE	107,462	11,397	118,859
Title VII Ombudsman	10,733	0	10,733
Title VII Elder Abuse Prevention	2,825	0	2,825

State General Fund available for transfer between C1 and C2 General Fund

Maximum amount allowed to be transferred from General Fund C1 to General Fund C2	192,748
Maximum amount allowed to be transferred from General Fund C2 to General Fund C1	1,412,069

The maximum amount allowed to be transferred from Administration to Title IIIE is:	45,587
The maximum amount allowed to be expended for NSIP through April 2024 is:	1,679,345
The minimum General Fund to be expended for State Match in Title III is:	172,233

CFDA NUMBER	Year	Award #	Award Name
93.041	2023	2301CAOAEA-01	Older American Act Title VII- Elder Abuse Prevention
93.042	2023	2301CAOAOAOM-01	Older American Act Title VII- Ombudsman
93.043	2023	2301CAOAPH-01	Older American Act Title III- Preventive Health
93.044	2023	2301CAOAOASS-01	Older American Act Title III- Supportive Services
93.045	2023	2301CAOACM-01	Older American Act Title III- Congregate Meals
93.045	2023	2301CAOAHHD-01	Older American Act Title III- Home-Delivered Meals
93.052	2023	2301CAOAF-01	Older American Act Title III- Family Caregivers
93.053	2023	2301CAOANS-01	Older American Act Nutrition Services Incentive Program

State Funds must be expended by 6/30/24 and final expenditures reported in closeout by 7/31/24.

Federal Funds must be reported in closeout by 7/31/24. Once closeouts are processed, CDA will determine the amount that can be carried over into next year's contract.

The expenditure period for the GF Nutrition Augmentation and GF Increase Quarterly Visit funding has been extended to June 30, 2025. CDA will issue remaining allocations following the FY 23-24 Transfers based on the original contract are due with the submission of the AP 2324 Original Budget and final transfers are due by 1/15/24.

The minimum General Fund State Match in Cell H61 does not take into account other program income that may increase that amount of minimum match required.