

DEPARTMENT OF DISABILITY AND AGING SERVICES  
(DAS) COMMISSION

MINUTES October 4, 2023

CALL TO ORDER AND WELCOME/ President Spears

President Janet Y. Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, , Nelson Lum, and President Martha Knutzen, Janet Y. Spears, Linda Parker Pennington

DAS Executive Director Kelly Dearman was present.

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the September 6, 2023 Commission Meeting Minutes.

The motion was unanimously approved.

Approval of Minutes:

No public comment.

AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY

## CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION.

President Spears read the resolution to authorize third-party presenters who are not city employees to attend and present commission meetings virtually pending any government changes or supplements to the Mayoral Emergency Proclamation

No public comment.

A motion to approve the authorization to allow third-party presenters who are not city employees to attend commission meetings virtually, pending any California government code change or mayoral supplement to the emergency proclamation.

## EXECUTIVE DIRECTOR REPORT/ Kelly Dearman

Executive Director Dearman on the federal bill for Adult Protective Programs and CWDA and Jill Nielson and Akiles are working towards approving these laws. CareCourt started this Monday, and we will see how this works in the City. Housing and Economic Security and Care Giver support are the legislative priorities of the year and adding funding to ADRC's and care giver support. Working with CDA for the priorities of our populations. And big thanks to Ria Mercado for all the work with the Flu shots help throughout the department.

Commissioner Bittner asked about the availability of the flu shots and Director Dearman replied they are for DAS clients.

President Spears asked about the availability of all the C4A's.

## DAS EMPLOYEE OF THE MONTH June 2023

- Deputy Director Kauffman and the DAS Commission gave thanks and praised JiaChi Lew for her hard work and dedication as an IHSS Social Worker
- President Spears thanked and congratulated JiaChi.
- JiaChi thanked everyone in her department and gave her so much support through all the years and President Spears thanked her as well for her commitment and support to DAS.

## ADVISORY COUNCIL REPORT/Diane Lawrence

President Lawrence thanked the commission and spoke on priorities to align with the DAS funding and priorities. We spoke on the Disability Culture Center and LGBTQ housing which will be on Market and Laguna St. We are still trying to work with the Supervisors on adding to

our membership. Updates on legislation, affordable connectivity programs, and cross generational activities.

President Spears thanked her for the work and all these items.

Commissioner Pennington asked which districts have open seats in the Advisory Council and its 1,5,7,9, and 10.

#### JOINT LEGISLATIVE REPORT /TACC Diane Lawrence

Short report where detailed the new format of the meetings for the upcoming year.

Commissioner Bittner thanked President Lawrence for the work she does for this group and they are looking forward to the quarterly updates..

#### CASE REPORT/ Dan Gallagher

CASE Report presented by Dan Gallagher where he outlined plans for a study on statewide data for the Master Plan on Aging and the LGBTQ+ population. On the calendar is a presentation from Jamie Goddard who will outline plans for older adults. Case has provided details for the older adults working fund and finding ways around the suspension of the funds from the Dignity Fund.

#### Item 10 is GENERAL PUBLIC COMMENT.

No public comment

#### Item 11 OLD BUSINESS

No old business.

#### Item 12 NEW BUSINESS

##### A. Community Living Fund Six (6) Month Report January – June 2023 – INFORMATION ONLY (Presented by Melissa McGee)

Presenter McGee gave a presentation on the Community Living Fund Six (6) Month Report January through June 2023

- 93 new referrals over this time period.

- CLF served over 200 people.
- Not many changes to the ethnic profile of the people we provide service to
- Home care costs and rental subsidies approximately 3K per month.
- As of September 2023 there is a waitlist of 25 people.
- New addition is the relationship to the San Francisco Health Plan

Commissioner Jung asked about CLF health plan and present McGee replied that DAS has relationship w/ SF Health Plan and the clients are served by the IOACLF program.

Commissioner Jung also asked about why the zip code is 40% unknown and Adithi Vellore in planning answered that DAS underwent a Data analysis upgrade and there is a technical error which will hopefully be resolved by the next report.

Commissioner Knutzen asked the why the report reported there is a lower set of people using this fund but why there is still a waiting list and that's due to the enrollment process.

President Spears asked about the significant decline in CLF clients served in IOA and presenter McGee was not 100% sure but responded that she would be happy to find the answer and send it to the commissioners.

#### B. Presentation of the DAS FY 23/24 Schedule for Requests for Proposals. INFORMATION ONLY (presented by Mike Zaugg and Steve Kim)

Presenters Kim and Zaugg Presented the DAS FY 23/24 Schedule for Requests for Proposals. They presented the slides for these proposals which outlined which contracts and requests they will be working on through FY23-24.

Commissioner Pennington and President Spears asked about some acronyms:

CNA: Community Needs Assessment

SAP: is the Single Assessment Process for older people

MOCA: is Modernizing Older Americans Act

Commissioner Knutzen asked if there has been feedback of improvement from the staff and presenter Zaugg said this has helped eased workload and presenter Kim gave more details on the contracts and having a standardized way for contracts helped them be more focused and detailed and consistent.

Commissioner Sklar asked about if this data reflects the loss of personnel and presenter Zaugg spoke that this does not reflect the loss of personnel. There is almost 1/3 less staff right now.

Vice President Lum asked about the contract to Sword and Plowshare on the veteran's services and will it be a county/ city service overlooking that part of the program and presenter Zuagg replied that yes it is.

### **ACTION ITEMS REQUIRING A VOTE FROM THE COMMISSION**

- C. Requesting review and adoption of DAS-Office of Community Partnerships Program Memorandum #33 – Consumer Grievance Process. (Staff: Mike Zaugg to present)

Presenter Zaugg is requesting review and adoption of DAS-Office of Community Partnerships Program Memorandum #33

Commissioner Jung asked about the term complaint and presenter Zaugg let them know that they were asked to take the term complaint out and replace it with grievance. And asked about the sign and if they could offer a better way of contact for any clients to reach them.

Commissioner Knutzen asked about the number of complaints and presenter Zaugg let her know that they do not track the grievances that are taken care of on the smaller level but we typically receive 1 – 2 grievances that go to DAS per month.

Commissioner Pennington asked about if there is a low number of grievances because people do not know of this process? Presenter Zaugg did let them know that the public has signage.

### **PUBLIC COMMENT**

No public comment

A motion to approve.

The motion was unanimously approved.

- D. Requesting authorization to enter into contract with RydeTrans for the provision High Risk Transportation services to benefit clients served through the Office of the Public Conservator (PC) and the Adult Protective Services (APS) programs; for the period of January 1, 2024 through June 30, 2025; in an amount not to exceed of \$200,000. (Sandra Teixeira will present the item)

Presenter Teixeira is requesting authorization to enter into contract with RydeTrans for the provision High Risk Transportation services to benefit clients served through the Office of the Public Conservator (PC) and the Adult Protective Services (APS) programs; for the period of January 1, 2024 through June 30, 2025; in an amount not to exceed of \$200,000.

Commissioner Pennington asked if this would be affected by the Care Court and presenter Texeira let her know that this was in motion before that and they will monitor the Care Court and is comfortable with this budget right now.

Commissioner Lum asked if this is after someone has been 5150ed and the answer was yes.

#### PUBLIC COMMENT

No public comment

A motion to approve.

The motion was unanimously approved.

- E. Requesting authorization to enter into a new grant with HAVEN OF HOPE for the provision of Disability Community Cultural Center (DCCC); during the period of October 1, 2023 through June 30, 2027; in the amount of \$3,877,259 plus a 10% contingency for a total grant amount not to exceed \$4,264,985. (Maceo Persson will present the item)

Presenter Persson is requesting authorization to enter into a new grant with HAVEN OF HOPE for the provision of Disability Community Cultural Center (DCCC); during the period of October 1, 2023 through June 30, 2027; in the amount of \$3,877,259 plus a 10% contingency for a total grant amount not to exceed \$4,264,985. (Maceo Persson will present the item)

Commissioner Bittner thanked them for all the work and honoring the disability community.

Commissioner Pennington was very excited for this center and asked about the acronym which is already in place by the Democratic Party

Commissioner Knutzen thanked presenter Persson for recognized the cultural and history of the disability community and this is a historic event and congratulated the team.

Commissioner Sklar remarked that in the 1970's who someone mentioned they need a center for just the disability community, and she is extremely happy.

Commissioner Jung shared her joy for the opening of this center and how well thought out it is.

All the commissioners asked for a tour and presenter Persson was happy to make that happen.

Commissioner Jung asked about feedback for incoming data and new data and they will get back to the commissioners with the updated data.

President Spears let him know this is a momentous occasion.

#### PUBLIC COMMENT

Emily Diggs from the public spoke on the strategic plan for this center in 2017 and now that this is moving on she couldn't be happier that Haven of Hope is working on this item. She is grateful for this collaboration. And thanked the commission and DAS.

Another phone caller spoke on the center and said they need more services and we need to walk the walk for the disability community. During the pandemic the disability community felt the burden and DAS needs to fix this.

A motion to approve.

The motion was unanimously approved.

- F. Requesting authorization to enter into a new grant agreement with Independent Living Resource Center for the provision of ADRC (Aging and Disability Resource Center) in San Francisco Supervisory District 6 during the period of October 1, 2023 through June 30, 2024; in the amount of \$134,000, plus a 10% contingency for a total amount not to exceed \$147,400. (Sara Hofverberg will present the item)

Presenter Hofverberg is requesting authorization to enter into a new grant agreement with Independent Living Resource Center for the provision of ADRC (Aging and Disability Resource Center) in San Francisco Supervisory District 6 during the period of October 1, 2023 through June 30, 2024; in the amount of \$134,000, plus a 10% contingency for a total amount not to exceed \$147,400.

#### PUBLIC COMMENT

No public comment

A motion to approve.

The motion was unanimously approved.

- G. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Senior Escort Services; during the period of October 1, 2023 through June 30, 2027, in the additional amount of \$404,000 plus a 10% contingency for a revised total amount not to exceed \$3,344,000. (Melissa McGee will present the item)

Presenter McGee is requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Senior Escort Services; during the period of October 1,

2023 through June 30, 2027, in the additional amount of \$404,000 plus a 10% contingency for a revised total amount not to exceed \$3,344,000.

Commissioner Knutzen asked why the escort service is necessary because of the safety issues on MUNI. Presenter McGee said it was first started to combat hate against the API community but now has grown to all member of the elderly community.

And Commissioner Knutzen asked if this has been communicated to Muni and presenter McGee was not sure and will definitely bring this up to MTA.

#### PUBLIC COMMENT

No public comment

A motion to approve.

The motion was unanimously approved.

#### Announcements

No Announcement

#### Adjournment

Meeting adjourned at 11:19am by President Spears