

DEPARTMENT OF DISABILITY AND AGING SERVICES  
(DAS) COMMISSION

MINUTES September 6, 2023

CALL TO ORDER AND WELCOME/ President Spears

President Janet Y. Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, , Nelson Lum, and President Martha Knutzen, Janet Y. Spears

Excused Absent: Linda Parker Pennington & Barbara Sklar

DAS Executive Director Kelly Dearman was present,

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the July 19, 2023 Commission Meeting Minutes.

The motion was unanimously approved.

Approval of Minutes:

No public comment.

AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION.

President Spears read the resolution to authorize third-party presenters who are not city employees to attend and present commission meetings virtually pending any government changes or supplements to the Mayoral Emergency Proclamation

No public comment.

A motion to approve the authorization to allow third-party presenters who are not city employees to attend commission meetings virtually, pending any California government code change or mayoral supplement to the emergency proclamation.

EXECUTIVE DIRECTOR REPORT/ Kelly Dearman

Executive Director Dearman spoke briefly of the upcoming budget cuts. And then spoke of the conference she attended last week NAPSA in Boston and was heartened by the innovation to the APS team at DAS and all the work they do. She also got a chance to attend a roundtable discussion with Speaker Pelosi and she was very happy to be on that team and speak on DAS. Director Dearman gave us a quick story of walking in Boston and having a person come up to her and recognize her from the talk with speaker Pelosi.

DAS EMPLOYEE OF THE MONTH June 2023

- Deputy Director Kauffman and the DAS Commission gave thanks and praised Leslie Barry-Earby for her hard work and dedication as an IHSS Social Worker
- President Spears thanked and congratulated Leslie.
- Leslie thanked everyone in her department and gave a huge thanks to everyone for supporting her throughout all these years.

ADVISORY COUNCIL REPORT/Diane Lawrence

President Lawrence thanked the commission and joined via WebEx. She was happy to report that the Council had a very full last meeting in person and there was an update from Deputy Director Kauffman on the isolation report. There were 2 site visits this month including the Curry Senior Center.

Both President Spears and Commissioner Jung asked for some elaboration on the site visits particularly the Curry Senior Center and President Lawrence stated they will follow up on those inquiries.

#### JOINT LEGISLATIVE REPORT /TACC Diane Lawrence

President Lawrence spoke on the upcoming changes to the JLC such as the exact purpose of the meeting and will meet again on Sep 20<sup>th</sup> to decide in which direction they will proceed.

Commission Knutzen applauded the refocus and wanted to know how to advocate for legislation and President Lawrence let her know she would inform them after their next meeting.

#### CASE REPORT/ Fiona Hinze

CASE Report presented by Fiona Hinze who greeted and thanked the commissioners and is presenting for co-chair Dan Gallagher. She let the commission know that if they need any specifics from her report to please reach out. She reported on a working group for CASE and LGBTQ issues they advocate for. They met in August and the purpose was to have providers have the chance to give feedback on one time only funds such as grants and other infusions. Lastly one issue that came up was behavior health which is a complicated issue. Next step is to compile feedback from this meeting for the next September meeting before their final considerations.

President Spears asked Director Dearman about one-time funds and Deputy Director Kauffman spoke on one time funds that are basically funds that have to spent this year and they will see if there's any unspent funds left over.

#### Item 10 is GENERAL PUBLIC COMMENT.

No public comment

#### Item 11 OLD BUSINESS

No old business.

#### Item 12 NEW BUSINESS

- A. Review of the DAS Department's FY 2023-24 Annual Report (presented by Kelly Dearman). Information only

Director Dearman spoke on the SFHSA and DAS Strategic Plan for FY 2023-24 and the goals for the year. She then outlined the goals:

- Goal 1 is equity, inclusion, and accessibility.
- Goal 2 Strong Workforce and Collaboration
- Goal 3 Employment and Economic Security
- Goal 4 Health and Well Being
- Goal 5 Safety and Care

Commissioner Lum commented that the waiving of the fees has helped more people apply but the screening still is in place.

Commissioner Knutzen thanked Dearman for reaching more people and the overall accomplishment and asked if DAS can demonstrate the new online database when it is up and running and Director Dearman happily replied yes and asked what the CALSAWS stood for.

Commissioner Jung thanked Director Dearman for this in-depth report and asked about the work accomplished and noticed in every area that services and improvements have all went up in a positive way. Under Goal 1, asked about the initiative and under goal 4 asked about the bay area consortium plan and Deputy Director Jill Nielsen expounded on the question and let her know there is a team that brings local universities and adult services to think on these issues. A strategic plan was developed focusing on workforce services.

- B. 2023 The Department of Disability and Aging Services (DAS) requests authorization to approve a sole source waiver and grant agreement with the Child and Family Policy Institute of California for implementation support services to assist in the translation of APS state policy practices the period of July 1, 2023 to June 30, 2026, in an amount of \$1,333,677, plus a small contingency for a total amount not to exceed \$1,400,000. (Jill Nielson will present this item)

Presenter Jill Nielsen is requesting authorization to approve a sole source waiver and grant agreement with the Child and Family Policy Institute of California for implementation support services to assist in the translation of APS state policy practices the period of July 1, 2023 to June 30, 2026, in an amount of \$1,333,677, plus a small contingency for a total amount not to exceed \$1,400,000.

Commissioner Knutzen commented and asked if we will be benefitting from this 59<sup>th</sup> county and presenter Nielsen said it will with these added funds.

Vice president Lum asked if the state should be funding through this 59<sup>th</sup> county and presenter Nielsen wasn't sure if the government code would allow for that, but will certainly follow up.

**PUBLIC COMMENT**

No public comment

A motion to approve.

The motion was unanimously approved.

- C. Requesting authorization to modify the existing contract with Merced Residential Care for the provision of Emergency Bed Placement, for the period of September 1, 2023 to June 30, 2025, in the additional amount of \$280,000 plus a 10% contingency for a revised total amount not to exceed \$825,426. (Ben Seisdedos will present the item)

Presenter Seisdedos is requesting authorization to modify the existing contract with Merced Residential Care for the provision of Emergency Bed Placement, for the period of September 1, 2023 to June 30, 2025, in the additional amount of \$280,000 plus a 10% contingency for a revised total amount not to exceed \$825,426.

Commissioner Jung asked to some specifics about the ADRC of the plan and presenter Seisdedos gave a detailed response on the plans.

#### PUBLIC COMMENT

No public comment

A motion to approve.

The motion was unanimously approved.

- D. Requesting authorization to modify the existing grant agreement with Toolworks Inc. for the provision of Aging and Disability Resource Center (ADRC) program; for the period of September 1, 2023 through June 30, 2024, in the additional amount of \$40,000 plus a 10% contingency for a revised total amount not to exceed \$312,234. (Sara Hofverberg will present the item)

Presenter Sara Hofverberg requesting authorization to modify the existing grant agreement with Toolworks Inc. for the provision of Aging and Disability Resource Center (ADRC) program; for the period of September 1, 2023 through June 30, 2024, in the additional amount of \$40,000 plus a 10% contingency for a revised total amount not to exceed \$312,234.

#### PUBLIC COMMENT

No public comment

A motion to approve.

The motion was unanimously approved.

Announcements

Adjournment

Meeting adjourned at 11:04am by President Spears