

DEPARTMENT OF DISABILITY AND AGING SERVICES  
(DAS) COMMISSION

MINUTES April 5, 2023

CALL TO ORDER AND WELCOME/ Vice President Janet Y. Spears

Vice President Janet Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, Vice President Janet Y. Spears, Linda Parker Pennington, and Nelson Lum

Excused Absent:

DAS Executive Director Kelly Dearman was present,

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the February 1, 2023 DAS Commission Meeting Minutes.

The motion was unanimously approved.

Approval of Minutes:

No public comment.

A motion to approve the February 17, 2023 DAS Commission Joint MOD Meeting Minutes.

The motion was unanimously approved.

Approval of Minutes:

No public comment.

A motion to approve the February 16, 2023 DAS Commission Special Budget Meeting Minutes.

The motion was unanimously approved.

AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION.

President Knutzen read the resolution to authorize third-party presenters who are not city employees to attend and present commission meetings virtually pending any government changes or supplements to the Mayoral Emergency Proclamation

No public comment.

A motion to approve the authorization to allow third-party presenters who are not city employees to attend commission meetings virtually, pending any California government code change or mayoral supplement to the emergency proclamation.

EXECUTIVE DIRECTOR REPORT/Kelly Dearman

Director Dearman thanked the commissioners and thanked DAS staff for carrying out their wellness goals. During the rough weather APS and IHSS helped their clients. CAL Dept of Aging came to do a monitoring visit which happens every 4 years. CDA was very happy with our progress and status of DAS.

There is a crisis of a shortage of caregivers in San Francisco and we are trying to have more and lastly next week is National Health Care Day April 17<sup>th</sup>. Annie Chung

DAS EMPLOYEE OF THE MONTH April 2023

- Director Dearman and the DAS Commission honored DAS Division Clerk Lisa Leui who is a gem and one of our strongest employees
- Vice President Spears thanked and congratulated Lisa Leiu

- Lisa Leui thanked all her colleagues and was extremely elated for this award.

#### ADVISORY COUNCIL REPORT/Diane Lawrence

President Lawrence greeted the Commission and thanked them and Director Dearman. Margaret Graff led the last meeting. There was a site visit report from Juliette Rothman.

#### JOINT LEGISLATIVE REPORT /TACC Diane Lawrence

President Lawrence thanked the commission and she was not able to attend the last JLC. But from TACC there is hopefully updates to the Brown Act and others.

Commissioner Barbara Sklar asked on how to find bills online and President Lawrence informed her she could send her updates from the JLC.

Vice President thanked President Lawrence for all her hard work.

#### CASE REPORT/ Dan Gallagher

CASE Report presented by Dan Gallagher talked on the CASE Meeting and behavioral mental health services and community centers. Service provider working group and allocation plans are some of our biggest highlights of the year.

Vice President Spears thanked presenter Gallagher for the extensive report.

#### Item 13 is GENERAL PUBLIC COMMENT.

Marin Food Bank director spoke on food delivery to seniors and people with disabilities and how much higher the need is now after Covid. The funding is getting cut and he wanted to bring it to the attention of the DAS and our Director that the need is still there.

Another caller called in about Public Comment about seniors and people with disabilities to participate actively. There are 1000's of San Franciscans that need these services. DAS should be audited by their actions and we are in dire straights with some suffering from Dementia. The BOS does not care about the seniors and are leaving them to suffer.

#### Item 14 OLD BUSINESS

No old business.

4 items on this month's consent agenda were voted on and unanimously approved:

- \*The additional Amount is to add FY22/23 CODB to the Clinical Supervision Collaborative Program for FY 22/23 for the Institute on Aging.
- The additional Amount is to add FY22/23 CODB to the Adult Day Program (ADP) for Older Adults and Adults with Disabilities Program for FY 22/23 for the Institute on Aging.
- \*The additional Amount is to add FY22/23 CODB to the Alzheimer’s Day Care Resource Centers (ADCRCs) for Older Adults and Adults with Disabilities Program for FY 22/23 for the Institute on Aging.
- Additional funding for FY22-23 for Self Help for the Elderly-Residential Care Facility-Autumn Glow for Self-Help for the Elderly.

NEW BUSINESS

ITEM A and B ARE INFORMATIONAL ITEMS AND REQUIRES A VOTE BY THE COMMISSION

A. Review of the FY 2023-24 Area Plan Update for the California Department of Aging (Staff: Executive Director Kelly Dearman and Adithi Vellore will present this Item).

Presenters Dearman and Vellore gave the commission an overview of the FY 2023-24 Area Plan Update for the California Department of Aging

PUBLIC COMMENT

A caller called in to speak on the report and they were not pleased with DAS and it’s funding and the plan.

B. Dignity Fund Services and Allocation Plan FY 2023-24 to FY 2026-27 Funding Cycle presentation (Melissa McGee will present this item).

Presenter McGee presented to the commission the Dignity Fund Services and Allocation Plan FY 2023-24 to FY 2026-27 funding cycle.

- Key priorities were to improve service awareness, navigation, and connection.
- Promote inclusion of seniors and adults with disabilities and broader city community.
- Empower consumers citywide to have multimodal service areas.
- Boost service engagement for adults with disabilities
- Provide equitable, culturally inclusive and affirming services for BIPOC & LGBTQ+ communities.
- Use data to support service planning, delivery, and continuous quality improvement.
- Enhance system coordination across City and community partners.

Commissioner Parker Pennington asked about the Bayview and the Fillmore and historically

Black neighborhoods in San Francisco and asked how they track information from those neighborhoods and presenter McGee said they implement many tools to get data which are outlined in the Community Needs Assessment.

Commissioner Pennington asked if they poll churches, neighborhood groups and presenter McGee replied they did and tried to find other ways to incorporate these places in their surveys.

Commissioner Lum asked why there is no way to assist people who are currently in need to try to get them off the need and presenter McGee that they partner with back to work organizations in HSA as well as supportive back to work programs.

Vice President Spears asked where the employment programs will be found, and she replied they are in community connections.

Commissioner Jung complimented presenter McGee on the excellent work and really appreciate this as an excellent roadmap.

Vice President Spears asked how to close the gap from the budget as 96 million but the Dignity Fund is 60 million – which presenter McGee deferred to Adithi Vellore who spoke on the budget team who are working on that divide.

Director Dearman did let the commission know that the City usually provides \$3 million dollars unless there is a deficit which there is this year.

#### PUBLIC COMMENT

A caller called who is an advocate who says anyone can make a presentation, but we need real results. Because of the pandemic 1000's of poor people are dying and presentations do not help. This cannot be done and we need to focus on the elderly and people with disabilities.

C. Requesting a vote by the Commission to reappoint Tia Small to the DAS Advisory Council.

#### PUBLIC COMMENT

No public comment.

A motion to reappoint Tia Small to the DAS Advisory Council

The motion was unanimously approved.

President Knutzen was absent

D. Requesting a vote by the Commission to reappoint Dr. Marcy Adelman to the DAS Advisory Council.

PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen was absent

E. Requesting a vote by the Commission to reappoint Anne Warren to the DAS Advisory Council.

PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen was absent

F. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of the Long-Term Care Ombudsman Program during the period of April 1, 2023 through June 30, 2023; in the additional amount of \$23,661 plus a 10% contingency for a revised total amount not to exceed \$3,520,507. (Melissa McGee will present the item)

Presenter Melissa McGee Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of the Long-Term Care Ombudsman Program during the period of April 1, 2023 through June 30, 2023; in the additional amount of \$23,661 plus a 10% contingency for a revised total amount not to exceed \$3,520,507

PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen was absent

G. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling and Advocacy Program (HICAP) during the period of April 1, 2023 to June 30, 2024; in the additional amount of \$36,405 plus a 10% contingency for a total grant amount not to exceed \$1,690,548. (Erica Maybaum will present the item).

Presenter Maybaum is Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling and Advocacy Program (HICAP) during the period of April 1, 2023 to June 30, 2024; in the additional amount of \$36,405 plus a 10% contingency for a total grant amount not to exceed \$1,690,548.

#### PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen was absent

H. Requesting authorization to enter into a new grant agreement with Brilliant Corners for the provision of Scattered Site Housing and Rental Subsidy Administration (SSHRSA) during the period of July 1, 2023 through June 30, 2027; in the amount of \$13,669,628, plus a 10% contingency for a total amount not to exceed \$15,036,591. (Melissa McGee will present the item)

Presenter McGee is requesting authorization to enter into a new grant agreement with Brilliant Corners for the provision of Scattered Site Housing and Rental Subsidy Administration (SSHRSA) during the period of July 1, 2023 through June 30, 2027; in the amount of \$13,669,628, plus a 10% contingency for a total amount not to exceed \$15,036,591.

Commissioner Bittner commended presenter McGee

Commissioner Jung was extremely impressed with the report and collaboration and cooperation with different organizations to get this done.

#### PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen was absent

I. Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Community Living Fund Program; during the period of July 1, 2023 to June 30, 2027; in an amount of \$20,682,072 plus a 10% contingency for a total amount not to exceed \$22,750,279. (Melissa McGee will present the item)

Presenter McGee Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Community Living Fund Program; during the period of July 1, 2023 to June 30, 2027; in an amount of \$20,682,072 plus a 10% contingency for a total amount not to exceed \$22,750,279.

Commissioner Jung asked about the roles about contractors and they provide roles for the other service providers and presenter McGee replied they are contracted by the Institute on Aging for the provision of Community Living Fund Program.

#### PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen and Commissioner Sklar were absent

J. Requesting authorization to enter into a new grant agreement with Institute on Aging for the operation of a High Risk Self Neglect Multi-Disciplinary Team (HRSN-MDT) and an Elder and Disabled Death Review Team (EDDRT); during the period of April 1, 2023 through June 30, 2025; in an amount of \$561,199 plus a 10% contingency for a total amount not to exceed \$617,319. (Ben Seisededos will present the item)

Presenter Seisededos is requesting authorization to enter into a new grant agreement with Institute on Aging for the operation of a High Risk Self Neglect Multi-Disciplinary Team (HRSN-MDT) and an Elder and Disabled Death Review Team (EDDRT); during the period of April 1, 2023



through June 30, 2025; in an amount of \$561,199 plus a 10% contingency for a total amount not to exceed \$617,319.

#### PUBLIC COMMENT

No public comment

A motion to approve

The motion was unanimously approved.

President Knutzen and Commissioner Sklar were absent

K. Requesting authorization to enter into a new grant agreement with Community Living Campaign for the provision of Transportation Access Program; during the period of April 1, 2023 through June 30, 2025; in an amount of \$177,750 plus a 10% contingency for a total amount not to exceed \$195,525. (Paulo Salta will present this item)

Presenter Salta is requesting authorization to enter into a new grant agreement with Community Living Campaign for the provision of Transportation Access Program; during the period of April 1, 2023 through June 30, 2025; in an amount of \$177,750 plus a 10% contingency for a total amount not to exceed \$195,525.

Commissioner Bittner commented on how important this is for people with disabilities in San Francisco.

#### PUBLIC COMMENT

No public comment.

A motion to approve

The motion was unanimously approved.

President Knutzen and Commissioner Sklar were absent

#### Announcements

President Lawrence thanked the commission for reappointing the DAS Advisory Council members

Adjournment

Meeting adjourned at 11:56am by Vice President Spears