

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

February 15, 2023 Special Meeting

The special meeting of the Human Services Commission was held on Wednesday, February 15, 2023 in person at the Born auditorium at 170 Otis Street, virtually via Zoom and telephonically pursuant to California Government Code Section 54953(e) and Mayor London Breed's 45th Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020.

MEMBERS PRESENT IN PERSON SCOTT KAHN, President  
JAMES MCCRAY, JR., Vice President  
RITA SEMEL

MEMBERS PRESENT REMOTELY (VIA ZOOM) DARSHAN SINGH  
SALLY COGHLAN MCDONALD

OTHERS PRESENT IN PERSON Trent Rhorer, Executive Director  
Elizabeth LaBarre, Commission Secretary  
Dan Kaplan, Deputy Director – Finance & Administration  
Anna Pineda, Deputy Director – Economic Support & Self Sufficiency

ROLL CALL President Kahn called the meeting to order at 9:36 a.m.

Commission Secretary Elizabeth LaBarre took roll, noting the presence of all commissioners (Commissioners Kahn, McCray and Semel in person in the Born auditorium with Commissioners Coghlan McDonald and Singh attending virtually via Zoom).

AGENDA On motion of Vice President McCray, seconded and unanimously carried, the Commission adopted the agenda as posted.

January 26, 2023 REGULAR MEETING MINUTES On motion of Commissioner Semel, seconded and unanimously carried, the Commission adopted the minutes of the January 26, 2023 Regular Meeting as circulated.

EXECUTIVE DIRECTOR'S REPORT Executive Director Rhorer furnished an update on federal, state and local activities.

**FEDERAL**

Executive Director Rhorer discussed two updates to the recently passed federal Budget Reconciliation Act. The first update addressed the end of the CalFresh emergency allotment (the emergency allotment is an increase in CalFresh benefits put into place during the pandemic). March will be the last additional payment; \$160/month per household is the average allotment. In April, the lack of that payment will begin to be felt by benefits recipients. The press has been covering the end of the emergency allotment, and there have been responses from the state and locally. Not only is this a big change for CalFresh recipients, it is also an \$11 million per month loss to local supermarkets, bodegas and other places that accept CalFresh.

The California Department of Social Services (CDSS) has launched a campaign to inform every CalFresh recipient across the state of the change in federal policy. SFHSA is amplifying the state's messaging in multiple languages (English, Spanish, Chinese, Tagalog, Vietnamese, and Russian) on [www.sfhsa.org](http://www.sfhsa.org), on lobby signage, in phone-tree messages and on the online benefits portal. Community outreach efforts include providing CBOs (community-based organizations) and other Agency partners with talking points and flyers for their staff, along with presenting at community forums like the San Francisco Food Security Task Force to get the word out. Executive Director Rhorer sent a memo to each member of the Board of Supervisors, one of whom wants to meet to talk about the impacts and see what sort of response the board might have in terms of backfilling at least partially the funds. Over the next month, SFHSA is texting and mailing clients in the appropriate languages about the benefit change. In April, the Agency will refer clients to the food support network website and 311 will have information on where to direct people for community food supports, such as food pantries. SFHSA will be tracking the demand. Knowing the numbers will help with conversations with state legislators, "here is the impact we are feeling on our local-funded services" and to gain support for households who are losing their food purchasing power.

The second update related to the Budget Reconciliation Act was around Medi-Cal and the resumption of annual renewals. If current Medi-Cal recipients do not renew their benefits, they will be discontinued and lose their medical insurance. SFHSA is doing an outreach effort similar to what was previously mentioned for CalFresh. The California Department of Health Care Services (DHCS) oversees Medi-Cal, not CDSS. DHCS launched a statewide public information education campaign to raise awareness about this upcoming change. SFHSA will couple that effort with local messaging. It is important that Medi-Cal recipients understand the change. For over two years, they have not had to worry about renewals, so they are not in the habit of doing anything to keep their health benefits. Renewal requirements begin in April, but operationally do not impact households until June.

## **AGENCY**

### **ECONOMIC SUPPORT AND SELF-SUFFICIENCY (ESSS)**

#### **SFBN**

##### *Medi-Cal*

On January 26, the Centers for Medicaid and Medicare Services (CMS) awarded the state program CalAIM approval to offer a targeted set of Medicaid services to adults and youth who are in state prison, county jail or youth correctional facilities to help with continuity of healthcare supports and services upon release, which is really important. CalAIM provides an array of community supports beyond just healthcare to clients. Getting these community-based supports funded through Medicaid is important to help adults and youth who are about to be released with re-entry, reintegration and recidivism reduction. SFHSA's role is to enroll individuals and ensure they enroll 90 days prior to their release date. The Agency does

not provide the services directly. Generally, good things are happening in the human services realm under the Biden Administration; Medicaid for incarcerated adults/youth is example.

### *CalFresh*

The federal Office of Head Start (OHS) announced it would expand its definition of public assistance to include families receiving SNAP. Head Start is the federally funded preschool program for three-year-old children and SNAP is the federal supplemental nutritional assistance program (called CalFresh in California). Previously, the definition of public assistance for Head Start was only Temporary Assistance to Needy Families (TANF) and Supplemental Security Income (SSI). The expansion of the definition broadens eligibility for Head Start significantly. For example, San Francisco has 70,000 households receiving CalFresh, and some of them have age-appropriate children who would be then eligible for Head Start. SFHSA is in early discussions with the three main Head Start providers in the City to discuss ways to partner with them and inform CalFresh families with young kids about this important shift in federal policy.

### **County Adult Assistance Programs (CAAP)**

The CAAP team continues to improve and refine its business processes to better serve single adults who are on public assistance. The combined functions program was fully launched this month. As a result, CAAP is experiencing better phone coverage, which is resulting in a 50% reduction in call abandonment rates compared to when CAAP operated with siloed functions. The combined function has increased the availability of eligibility workers at the service counter and there is generally a more equitable distribution of workload in terms of intakes/applications and renewals.

All new intakes and most ongoing cases receive Care Not Cash, also known as the CAAP benefit package (CBP). CBP provides a set of services including a guaranteed shelter bed, food support in the shelter, and a pathway to permanent housing. The entire caseload will be transitioned within the next month.

CAAP is starting a pilot with SFBN in March. CAAP workers will take the lead on doing intakes for not only CAAP but also for CalFresh and Medi-Cal. These multiple application intakes are currently conducted by CAAP outreach workers only. The pilot will train other CAAP workers. This should improve the client experience at 1235 Mission and provide more efficiency for staff.

### **FAMILY & CHILDREN'S SERVICES (FCS)**

FCS updated their 2022 strategic plan. Areas of focus are the Family First Prevention Services Act (FFPSA), youth who have been in foster care for a longer period of time, foster parent recruitment, improvements to the resource family approval processes, and high needs youth.

FCS applied for funding for the Crisis Continuum program and is waiting for a decision from the state. If awarded the funds, FCS would be able to

provide high needs youth with more intensive behavioral health and other supports.

As Executive Director Rhorer has frequently mentioned, FFPSA is the big shift for the federal funding of prevention services. The federal government requires that local child welfare agencies go through many steps to qualify for the funding. This requires a lot of work operationally and with community partners to ensure the drawing down of funds. The main purpose of FFPSA is to prevent children and families from entering the foster care system.

FCS has been working on a front-end improvement project for the hotline and emergency response, called Achieving Excellence, in partnership with Casey Family Programs. The team is identifying priority outcomes and ways to use data to improve emergency, hotline and permanency responses. Examples of emergency responses are when staff visit kids in their homes or schools or elsewhere. Hotline responses are for initial calls. Permanency responses are when staff obtain permanent living situations with families or caregivers for foster youth exiting the system.

FCS is beginning to work with a contract agency called Evident Change to conduct case reviews, interviews and focus groups to identify strategies for improvements in the family maintenance, court dependency, family services and permanency planning units.

Executive Director Rhorer thanked Vice President McCray for attending one of six Agency Lunar New Year events. Given the horrific acts of violence both in Southern California and in Northern California on Asian populations, it is more important than ever to come together for Lunar New Year to have a space for processing for all colleagues.

Tomorrow, February 16, is the Agency-wide Black History Month celebration from noon to 1:30pm here at 170 Otis, both in the Born Auditorium and in the courtyard. This year's theme is "Our legacy of resilience." Black History Month is a moment to focus on the achievements and the esteemed contributions of the San Francisco Black community. The event is a great opportunity for the Agency to come together as a community and celebrate the undeniable black resilience with remarks from the Mayor and the Agency's executive directors (Trent and Kelly Dearman) along with performances, local black vendors and food. Everyone is welcome (Commissioners should have received their invitations).

#### EMPLOYEE OF THE MONTH AWARD

President Kahn announced Ray Aoay, Families Rising Clerk, CalWORKs, as the February 2023 employee of the month. He was awarded an engraved desk clock, which he graciously accepted with thanks to all. His aunt attended in person to show her support.

#### CONSENT CALENDAR

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved and ratified actions taken by the Executive

Director s since the January 26, 2023 Regular Meeting in accordance with Commission authorization of February 15, 2023:

1. Submission of request to encumber funds in the total amount of \$3,353,364 for purchase of services or supplies and contingency amounts.
2. Submission of 5 temporary positions for possible use in order to fill positions on a temporary basis made during the period 1/14/23 to 2/8/23.
3. Submission of 19 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 1/14/23 to 2/8/23.

COMMISSION  
TELECONFERENCED  
MEETINGS  
RESOLUTION

President Kahn presented the request to approve the resolution making findings to allow teleconferenced meetings with some members possibly appearing remotely under California government code section 54953(e).

RESOLUTION MAKING FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e)  
WHEREAS, California Government Code Section 54953(e) empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act so long as certain conditions are met; and  
WHEREAS, In March, 2020, the Governor of the State of California proclaimed a state of emergency in California in connection with the Coronavirus Disease 2019 (“COVID-19”) pandemic, and that state of emergency remains in effect; and  
WHEREAS, In February 25, 2020, the Mayor of the City and County of San Francisco (the “City”) declared a local emergency, and on March 6, 2020 the City’s Health Officer declared a local health emergency, and both those declarations also remain in effect; and  
WHEREAS, On March 11 and March 23, 2020, the Mayor issued emergency orders suspending select provisions of local law, including sections of the City Charter, that restrict teleconferencing by members of policy bodies; and  
WHEREAS, On September 16, 2021, the Governor signed AB 361, a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in State law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and  
WHEREAS, While federal, State, and local health officials emphasize the critical importance of vaccination and consistent mask-wearing to prevent the spread of COVID-19, the City’s Health Officer has issued at least one order (Health Officer Order No. C19-07y, available online at [www.sfdph.org/healthorders](http://www.sfdph.org/healthorders)) and one directive (Health Officer Directive No. 2020-33i, available online at [www.sfdph.org/directives](http://www.sfdph.org/directives)) that continue to recommend measures to promote physical distancing and other social distancing measures, such as masking, in certain contexts; and  
WHEREAS, The California Department of Industrial Relations Division of Occupational Safety and Health (“Cal/OSHA”) has promulgated Section 3205 of Title 8 of the California Code of Regulations, which requires most

employers in California, including in the City, to train and instruct employees about measures that can decrease the spread of COVID-19, including physical distancing and other social distancing measures; and WHEREAS, Without limiting any requirements under applicable federal, state, or local pandemic-related rules, orders, or directives, the City's Department of Public Health, in coordination with the City's Health Officer, has advised that for group gatherings indoors, such as meetings of boards and commissions, people can increase safety and greatly reduce risks to the health and safety of attendees from COVID-19 by maximizing ventilation, wearing well-fitting masks (as required by Health Officer Order No. C19-07), using physical distancing where the vaccination status of attendees is not known, and considering holding the meeting remotely if feasible, especially for long meetings, with any attendees with unknown vaccination status and where ventilation may not be optimal; and WHEREAS, Consistent with the Mayor's orders and State law, the Human Services Commission met remotely during the COVID-19 pandemic through March 6, 2022; and WHEREAS, On February 10, 2022, the Mayor issued an emergency order that (1) requires decision-making boards and commissions established in the Charter (with the exception of the Board of Supervisors) to hold meetings in person at a physical location where members of the public may attend and provide comment, (2) allows members of those boards and commissions to participate remotely in the in-person meetings for COVID-related health reasons, (3) allows but does not require subcommittees of those boards and commissions to meet in person at a physical location where members of the public may attend and provide comment, and (4) prohibits all other policy bodies (with the exception of the Board of Supervisors and its committees) from meeting in person under any circumstances, with limited exceptions; and WHEREAS, the Human Services Commission began meeting in person consistent with the Mayor's February 10, 2022 order, allowing members to participate by video from a separate location for COVID-related health reasons and providing members of the public an opportunity to observe and provide public comment either in person or remotely; now, therefore, be it

RESOLVED, That the Human Services Commission finds as follows:

1. As described above, the State of California and the City remain in a state of emergency due to the COVID-19 pandemic. At this meeting, the Human Services Commission has considered the circumstances of the state of emergency.
2. As described above, because of the COVID-19 pandemic, conducting meetings of this body in person without allowing certain members of this body to attend remotely would present imminent risks to the health or safety of certain attendees due to COVID-19, and the state of emergency continues to directly impact the ability of those members to meet safely in person; and, be it

FURTHER RESOLVED, That for at least the next 30 days the Human Services Commission will hold in-person meetings, with some members possibly appearing remotely. All meetings of the Human Services Commission will provide an opportunity for members of the public to

address this body and will otherwise occur in a manner that protects the statutory and constitutional rights of parties and the members of the public attending the meeting via teleconferencing; and, be it FURTHER RESOLVED, That the Commission Secretary of the Human Services Commission is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of the Human Services Commission within the next 30 days. If the Human Services Commission does not meet within the next 30 days, the Commission Secretary is directed to place such a resolution on the agenda of the next meeting of the Human Services Commission.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved the resolution making findings to allow teleconferenced meetings with some members possibly appearing remotely under California government code section 54953(e).

DEPARTMENT OF  
BENEFITS AND  
FAMILY SUPPORT  
AND HUMAN  
SERVICES AGENCY  
FISCAL YEAR 2023-  
2024 AND 2024-  
2025 BUDGET  
PROPOSAL

Dan Kaplan, Deputy Director of Finance and Administration, presented the request for authorization to approve the DEPARTMENT OF BENEFITS AND FAMILY SUPPORT AND HUMAN SERVICES AGENCY FISCAL YEAR 2023-2024 AND 2024-2025 BUDGET PROPOSAL.

Deputy Director Kaplan noted that the Agency is in a much more conservative budget climate this year than in the last few years. The City has estimated a \$728 million shortfall for the next biennium, and as a result departments are directed to make 5% reductions in general fund discretionary costs in this budget year and 8% reductions in the second year. Most of the Agency's general fund costs are not discretionary. There is ~\$40 million in discretionary costs spread primarily in the welfare to work, CAAP and housing displacement programs, of which the Agency is not required to cut. SFHSA is being asked to reduce its general fund budget by \$2 million.

The state budget has an estimated \$22 billion shortfall. The governor is making a number of adjustments. Luckily, human services programs are not affected. In fact, due to growth in state revenues (from 1991 and 2011 Realignment revenues and one-time Medi-Cal administration funds for redeterminations), SFHSA is able to cover the reduction target with new revenues. There are no planned cuts to ongoing Agency programs or positions.

Deputy Director Kaplan presented side-by-side charts of fiscal year (FY) 2022-2023 original budget by program versus FY 2023-2024 proposed budget by program. He noted that the Agency has a 4.5% overall budget increase and highlighted the growth in CalWORKs (in the aid budget). The anticipated 7% increase in the CalWORKs grant in the state budget ended up being a 21% increase for the current fiscal year. An additional 3% has been added to the budget to account for the CalWORKs projected grant increase for the coming year. Other increases include a number of community-based organization (CBO) expenditures that are new, the commencement of the Crisis Continuum Pilot project, additional grant

money from the State Housing and Community Development Program, an expanded contract with Alternate Family Services (AFS) to support short-term placements, and additional money for FFPSA.

In the comparison of current FY full-time employees (FTE) versus the next fiscal year, staffing levels remain relatively consistent across programs with a few minor shifts from one program to another, with the exception of a significant increase of 42 FTEs in SFBN due to the large increase in Medi-Cal and CalFresh caseloads.

Deputy Director Kaplan then compared the original budget by source to the FY 2023-2024 proposed budget by source, noting growth in general fund due to salary increases, CBO increases, and realignment money from the state to fund CalWORKs. In the slide that showed the current fiscal year/original budget by category versus FY 2023-2024 proposed budget by category, Mr. Kaplan explained that fringe benefits remain flat year to year, health costs have increased, and retirement costs are down. In the work order section of the chart, he noted that we pay other departments for services. Childcare is the largest expense. The Department of Technology (DT), the Real Estate department (RE) and the Department of Homelessness and Supportive Housing (HSH) are also recipients of work order dollars.

Deputy Director Kaplan provided an overview of proposed mayoral initiatives that are not reflected in the budget. These include food support programs that grew out of the City's COVID response, emergency shelter and possibly acquiring a site, the CalWORKs Housing Support Program (HSP), and the City Attorney work order budget increase.

Executive Director Rhorer then presented the Department of Benefits and Family Support (BFS) initiatives, the first of which was CDSS Housing Programs. He provided background information, noting that the housing programs have been in place for many years, but that in 2021 the state provided a significant amount of one-time funding to address the state's homeless crisis. The programs were expanded, but the difficulty with one-time dollars in the context of housing support programs is that generally housing interventions are in the form of a housing subsidy or rental subsidy, which is ongoing. Currently there are a number of families and single adults or seniors who receive housing subsidies, so SFHSA is transitioning them onto another form of subsidy that is more permanent, such as supportive housing in partnership with HSH or housing choice vouchers in partnership with the Housing Authority. Or they transition into housing that they can afford, which is hard to find in the San Francisco housing market. Now that the one-time funds have been used up, the budget team is potentially seeking City general fund to backfill the loss of state money that will begin in FY2023-2024. There are advocacy efforts at the state level for ongoing funding since this is not only a San Francisco problem. 57 other counties are in these programs and are facing the same cliff that exists because of the way the governor and the legislature funded these programs.



The Agency operates these housing programs instead of HSH because the programs are specifically tied to, and are for recipients of, SFHSA/BFS benefit programs. Housing affordability is a huge barrier and makes it more difficult for the Agency to achieve the goals of the programs. In CalWORKs, for example, the overarching goal is employment and movement toward self-sufficiency. In the SSI Advocacy Program, the goal is to get the individual onto federal disability and off local assistance. These goals are more difficult when program recipients are homeless or teetering on homelessness. More and more families and single adults who are receiving BFS programs and services are encountering barriers to either finding housing or remaining housed.

Executive Director Rhorer then discussed an initiative in SFBN related to state funding for eligibility worker vacancies and overtime to manage the Medi-Cal workload. Another SFBN initiative is a mobile van for benefits enrollment. San Diego County currently provides this service and has had success. The Agency applied for a grant. In case they are not awarded the grant, the hope is for general fund to support the van. The van will be present in historically underserved communities. This is another way to offer services and provide accessibility to benefits. The final SFBN initiative is to make permanent the expansion of the diaper bank to Medi-Cal families. The incredibly successful program started in CalWORKs, then moved to CalFresh.

In Family and Children's Services, there are three initiatives: (1) maintain a sustainable budget through cost-saving strategies, one-time agency contributions and new funding streams, (2) reserve \$2 million of the FY 2023-2024 operating budget for FFPSA programming and Family Resource Centers expansion, and (3) funding for a Children's Crisis Continuum Pilot Program for foster care dependent youth with complex needs. The Agency is requesting money from the state but also planning for expenditures in general fund.

For the one initiative in Program Support and Facility Planning, Executive Director Rhorer provided an overview of space planning changes: the 2019 170 Otis relocation plans and the Agency's long-term needs. The 170 Otis relocation plans are changing because the Agency's space needs have evolved over the last few years with staff now working from home two days per week and many services provided remotely. Leadership is evaluating how the Agency delivers and performs its work to determine how many square feet are needed. For example, in FCS, employees largely perform remote work and do not necessarily come into the office as they are out visiting kids or in court or doing work in the community.

Deputy Director Kaplan then provided the budget process timeline:  
Today: HSA/BFS Commission – Second Meeting  
Feb 21: Agency Proposed Budget due to Mayor  
June 1: Mayor submits budget to Board of Supervisors  
June: Board of Supervisors Budget Committee Hearings

## July: Budget Considered at Board of Supervisors

### In-Person Public Comment:

1. Karl Kramer with the San Francisco Living Wage Coalition stated that the figures for January and the Consumer Price Index “was up 6.4% increase nationally. On July 1, under the minimum wage law, the minimum wage in San Francisco increases automatically to \$18.07 per hour. Under the minimum compensation ordinance, the minimum wage for workers at for-profit contractors with the City automatically increases to \$20.22 per hour. At the airport, the minimum wage will be \$20.72 per hour. For 3 groups of workers, the wage under the minimum compensation ordinance doesn't automatically increase on July 1 unless money is put into the city budget: IHSS home healthcare aids, for city-funded nonprofit workers and for CalWORKs parents who are working for their public benefits. It's interesting that the Mayor spoke at a Lunar New Year dinner for SEIU 2015 and it was apparent that she was under the impression that IHSS home healthcare aids are currently making more than \$20 per hour. She didn't know that they're only making \$18.75 per hour right now. So please assure us that you're sending a budget to her that makes it so that they're above \$20 per hour. For workers at city-funded nonprofit agencies, you don't all have to wait until the Mayor's Budget Office puts money in there. When that budget is submitted on February 21, Dan Kaplan is signing a budget cover sheet that says that he took into consideration calculations for a wage increase for the city-funded nonprofit workers with which the Human Services Agency contracts. So you can all make that so right now so those nonprofit workers know that on July 1 they'll be getting a wage increase.”

### Remote Public Comment:

1. Austen Bradford with the San Francisco Living Wage Coalition commented on the budget. “The Consumer Price Index, which is used for measuring the rate of inflation, increased 5.6% last year for the greater Bay Area and for a low-wage worker, that amounts to a \$1 wage cut, and this is not a budgetary pinch but a crushing financial crisis, and the Mayor's budget instruction said that she is prioritizing recovery of the local economy and accountability and equity in services. When low-wage workers have more dollars in their pockets, they spend them in the local economy, which builds a healthier economy from the bottom up. City-funded nonprofit workers are providing essential services on which the residents of San Francisco depend. Without wage increases, they are forced to leave their jobs. Many of these are workers of color who are being displaced from the San Francisco Bay Area. Nonprofits are raising a crisis of high turnover and losing experienced workers. The residents of San Francisco face the prospect of not receiving the same level of efficiency for services on which they have come to rely. And so I have a question, is your department providing to the nonprofit organizations with which your department contracts increased funding to raise the minimum compensation ordinance wage rate from \$17.90 to \$18.90 per hour on July 1 and to provide a 5% cost-

of-living adjustment to other city-funded nonprofit workers above the minimum rates.”

On motion of Commissioner Singh, seconded and unanimously carried, the Commission approved the DEPARTMENT OF BENEFITS AND FAMILY SUPPORT AND HUMAN SERVICES AGENCY FISCAL YEAR 2023-2024 AND 2024-2025 BUDGET PROPOSAL.

LA COCINA

Tommy McLain, Program Analyst, presented the request for authorization to modify the existing grant agreement with LA COCINA.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with LA COCINA for the provision of Delivering Innovations to Supportive Housing (DISH); for the period of February 1, 2023 through June 30, 2024; in the additional amount of \$250,000, plus a 10% contingency, for a total grant amount not to exceed \$445,738.

UNITY CARE GROUP

Geoffrey Nagaye, Program Analyst, requested authorization to modify the existing grant agreement with UNITY CARE GROUP.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with UNITY CARE GROUP for the provision of Non-Minor Dependent (NMD) Housing Services; for the period of March 1, 2023 through June 30, 2025; in the additional amount of \$4,248,467, plus a 10% contingency, for a total grant amount not to exceed \$6,965,758.

HELP A MOTHER  
OUT

Peri Weisberg, Policy Analyst, requested authorization to modify the existing grant agreement and sole source waiver with HELP A MOTHER OUT.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement and sole source waiver with HELP A MOTHER OUT for the provision of Diaper Bank Services; for the period of March 1, 2023 through June 30, 2026; in the additional amount of \$1,826,497, plus a 10% contingency, for a total grant amount not to exceed \$4,216,260.

ZOOM VIDEO  
COMMUNICATIONS,  
INC

Alex Leontiev, Business Engagement Lead with Information Technology, requested approval of a sole source waiver and authorization to enter into a sole source contract agreement with ZOOM VIDEO COMMUNICATIONS INC.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved a sole source waiver and authorization to enter into a sole source contract agreement with ZOOM VIDEO COMMUNICATIONS INC. for the provision of Zoom video conferencing licenses; for the period of May 27, 2023 through May 26, 2026; in the

amount of \$302,295, plus a 10% contingency, for a total contract amount not to exceed \$332,358.

LUNCHPAD  
CAREERS INC.

Andy Beetley-Hagler, Program Monitor, requested approval of a sole source waiver and authorization to enter into a sole source contract agreement with LAUNCHPAD CAREERS INC.

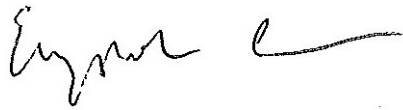
On motion of Vice President McCray, seconded and unanimously carried, the Commission approved a sole source waiver and authorization to enter into a sole source contract agreement with LAUNCHPAD CAREERS INC. for the provision of software licenses and technical support of the Launchpad system; for the period of July 1, 2023 through June 30, 2028; in the amount of \$2,585,331, plus a 10% contingency, for a total contract amount not to exceed \$2,843,865.

GENERAL PUBLIC  
COMMENT

President Kahn's call for public comment yielded no responses.

ADJOURNMENT

President Kahn adjourned the meeting at 11:01 am.



Elizabeth LaBarre, Commission Secretary  
Human Services Commission

Posted: 2/24/23