

## How-to: Request and View a SAVE Report

**System Alien Verification Entitlement (SAVE)** is a program administered by United States Citizenship and Immigration Services (USCIS), a branch of the U.S. Department of Homeland Security (DHS), which verifies immigration or citizenship status information. SAVE uses the applicant's name and a numeric identifier (alien number, I-94, arrival/departure record, Student and Exchange Visitor (SEVIS) ID number, or unexpired foreign passport number) to perform this verification process.

SAVE is generally used to verify immigration status for individuals claiming to be documented non-citizens or lawfully present.

SAVE may be requested via CalWIN and/or MEDS.

Under current functionality, SAVE may only be viewed via CalWIN.

### Requesting SAVE via CalWIN:

- Before requesting SAVE via CalWIN, ensure that the individual's numeric identifier (non-citizen #) is entered in the Collect Individual Demographics Detail window

### Collect Individual Demographics Detail

[View History](#) | [View Deleted](#) | [Search Comments](#) | [Maintain Comments](#) | [Case Overview](#)

Save Switch Reset Add Detail Delete Print Close

\* Effective Begin Date: 05/13/2020 Effective End Date:

Demographics Detail

SSN Detail

DRA Detail

SOGI Detail

Name

\* Last: Report

\* First: SAVE

Non-Citizen #: 12345678

\* Sex: Female

### Main Navigation

#### Select Function

- Alerts & Broadcast Messages
- Appointments
- Authorizations Review
- Benefit Issuance and Recovery
- Case Assignment
- Clearance
- Employment Services Participation
- Hearings
- Inquiry
- Intake and Case Maintenance
- Interface Activities
- Program/Provider Maintenance
- QC/QA Activities
- Registration
- RRR
- Security
- Simulation
- System Maintenance
- Wrap Up
- View All

#### Action

Search for an Action by typing the first few letters

- ▼ EBT Data
- ⊕ External Change Data
- ⊕ External Referral Data
- ⊕ ICT Data
- ⊕ ICT Data - Statewide
- ⊕ IEVS Data
- ⊕ MEDS Data
  - Search MEDS Exception
  - **Send Forced Add/Suppress Transactions to MED**
  - Send Pending Application Updates to MEDS
- ⊕ SCI Data
- ⊕ SMART Data

\* Case #:

Add **Open** Search



## Send Forced Add/Suppress Transactions to MEDS -

Jump:  Go >

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[Save](#) | [Switch](#) | [Reset](#) | [Add](#) | [Detail](#) | [Delete](#) | [Print](#) | [Close](#)

\* Required

**Case**

Number: \_\_\_\_\_ Name: \_\_\_\_\_ Alerts... Programs  
Status: Pending Status Date: 10/23/2018 Pending Alerts: 0 Archived? PR Cycle

\* Name: Report, J

**Forced Add to MEDS** | **Forced Add to IEVS** | **Suppress** | **Forced AP19 to MEDS**

**IEVS/SAVE**

Forced Add to IEVS  
 Forced Add to SAVE

[Send](#)

**Send Forced Add/Suppress Transactions to MEDS -**

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[Save](#) | [Switch](#) | [Reset](#) | [Add](#) | [Detail](#) | [Delete](#) | [Print](#) | [Close](#)

\* Required

**Case**

Number: \_\_\_\_\_ Name: \_\_\_\_\_ Alerts... Programs  
Status: Pending Status Date: 10/23/2018 Pending Alerts: 0 Archived? PR Cycle

\* Name: Report, J

**Forced Add to MEDS** | **Forced Add to IEVS** | **Suppress** | **Forced AP19 to MEDS**

**IEVS/SAVE**

Forced Add to IEVS  
 Forced Add to SAVE

**CalWIN**

Message Code: 426  
Description: Forced Add to MEDS, CDB, SAVE will not be sent for any Individuals not currently eligible.

[Ok](#)

**Send Forced Add/Suppress Transactions to MEDS -**

Jump:  Go >

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[Save](#) | [Switch](#) | [Reset](#) | [Add](#) | [Detail](#) | [Delete](#) | [Print](#) | [Close](#)

\* Required

**Case**

Number: \_\_\_\_\_ Name: \_\_\_\_\_ Alerts... Programs  
Status: Pending Status Date: 10/23/2018 Pending Alerts: 0 Archived? PR Cycle

\* Name: Report, J

**Forced Add to MEDS** | **Forced Add to IEVS** | **Suppress** | **Forced AP19 to MEDS**

**IEVS/SAVE**

Forced Add to IEVS  
 Forced Add to SAVE

**CalWIN**

Message Code: 561  
Description: Force Add(s) to SAVE has/have been initiated.

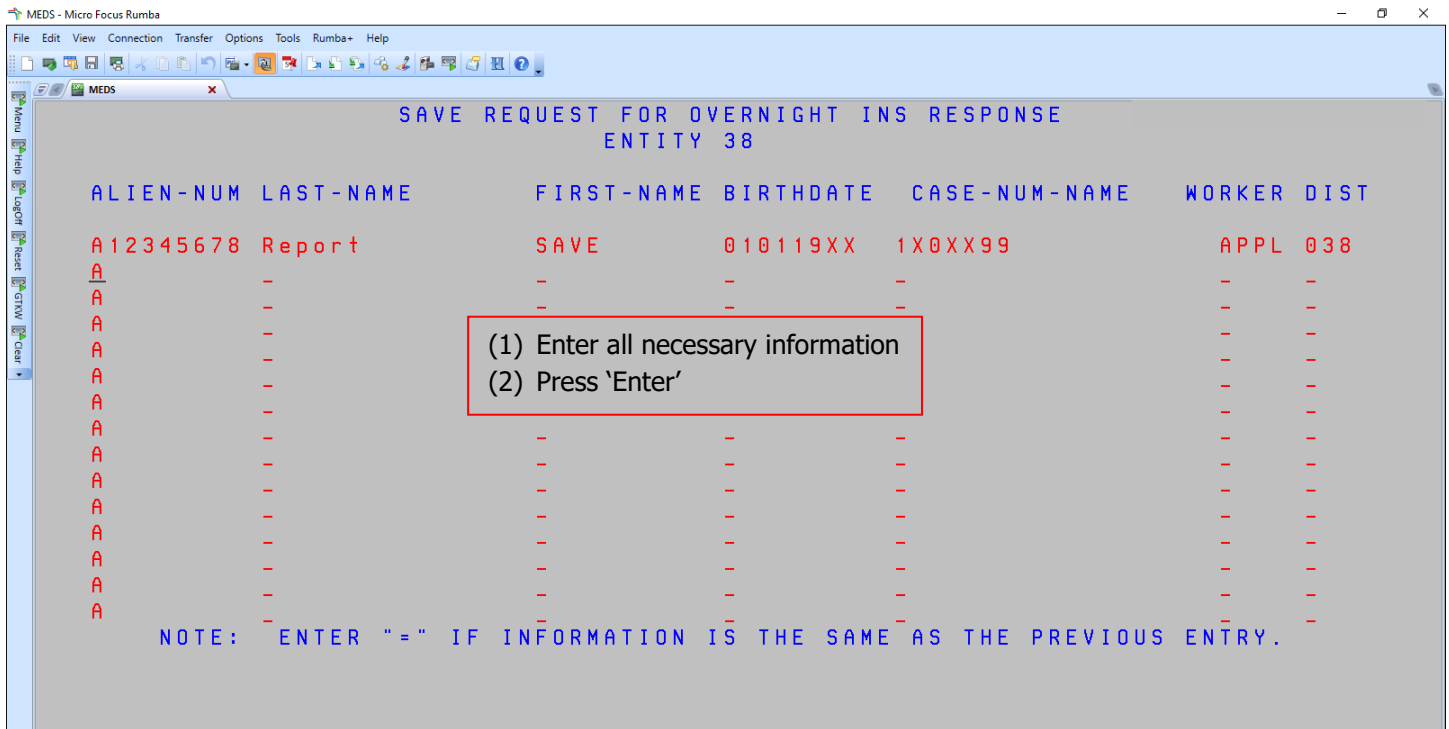
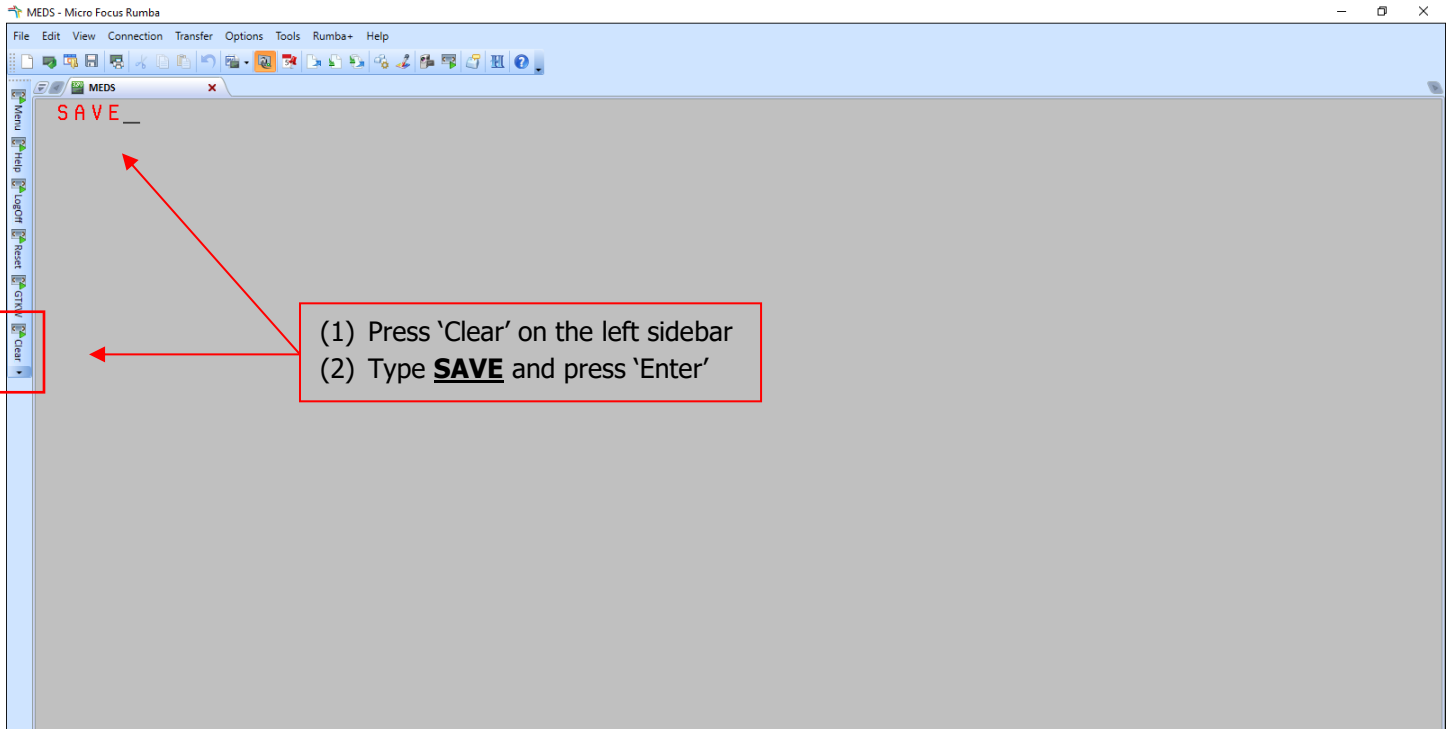
[Ok](#)

- If there are additional case members to verify immigration status for, repeat the above steps for each individual by selecting their name from the drop-down menu, then send separate SAVE request transactions



# How-to: Request and View a SAVE Report

## Requesting SAVE via MEDS:



- If there are additional case members to verify immigration status for, complete a separate line for each individual, then send a SAVE request transaction for all case members



## Viewing SAVE via CalWIN:

### Main Navigation

**Select Function**

- Alerts & Broadcast Messages
- Appointments
- Authorizations Review
- Benefit Issuance and Recovery
- Case Assignment
- Clearance
- Employment Services Participation
- Hearings
- Inquiry
- Intake and Case Maintenance

**Interface Activities**

- Program/Provider Maintenance
- Registration
- RRR
- Security
- Simulation
- Wrap Up
- View All

**Action**

Search for an Action by typing the first few letters

- CalHEERS Data
- Child Support Collection Data
- County Optional Interface Data
- EBT Data
- External Change Data
- External Referral Data
- ICT Data
- ICT Data - Statewide
- IEVS Data
  - Search IEVS Applicant Reports
  - Search IEVS Recipient Reports
- MEDS Data

### Search IEVS Applicant Reports

Jump:

[View History](#) | [View Deleted](#) | [Search Comments](#) | [Maintain Comments](#) | [Case Overview](#) | [Run ED/BC](#) | [PR Details](#) | [Held Changes](#)

\* Required

#### Search Criteria

\* Office: 1650 Mission \* Unit: F11\* User:

\* Report: SAVE Report Application Date Period  
From Date:  To Date:

Case #:

#### Search Results

View

User	Report Date	Case #	Case Name
No data to display			

0 Displayed Rows. No More Rows.



# How-to: Request and View a SAVE Report

## Search IEVS Applicant Reports

Jump:  Go >

[View History](#) | 
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[Save](#) | 
 [Switch](#) | 
 [Reset](#) | 
 [Add](#) | 
 [Detail](#) | 
 [Delete](#) | 
 [Print](#) | 
 [Close](#)

\* Required

### Search Criteria

\* Office:  \* Unit:  User:   
 \* Report:  Application Date Period  
 Case #:   From Date:   
 To Date:

[Search](#)

### Search Results

[View](#) | 
 [Format](#) | 
 [Freeze](#) | 
 [Detach](#)

User	Report Date	Case #	Case Name
SFBN, Application			Report, SAVE
Discontinued, NAFS			Report, SAVE

2 Displayed Rows. No More Rows. [More](#)

[Details...](#)

## View IEVS Applicant SAVE Data

[View History](#) | 
 [View Deleted](#) | 
 [Search Comments](#) | 
 [Maintain Comments](#) | 
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### Case Information

Number:  Name:  Report Date:

[View](#) | 
 [Format](#) | 
 [Freeze](#) | 
 [Detach](#)

Last Name	First Name	Middle Initial	SSN	Date of Birth	Country of Birth
Report	SAVE			01/01/19XX	THAILAND

IEVS County ID: 38-  
 IEVS Case Name: Report, SAVE  
 Alien Number: A12345678 Date Of Entry: 12/21/2016  
 IEVS Batch Control Number: 20XX10415XXXX  
 Employment Eligibility Message: LAWFUL PERMANENT RESIDENT-EMPLOYMENT AUTHORIZED

- When there are multiple case members, review each individual's report by highlighting the individual's row and pressing 'Details' for each individual

